**APPLICANT INFORMATION**

|  |
| --- |
| **Applicant Name:** |
| **Address:** |
| **Work Phone:** | **Home Phone:** |
| **Email:** |
| **Employer Identification No (EIN)/Federal Employer Identification No (FEIN):** |

**PROPERTY / BUILDING INFORMATION**

|  |
| --- |
| **Name of Business:** |
| **Property Address:** |
| **City, State, Zip Code:** |
| **Date Building was Constructed:** |

**Current Building Use**

* **Retail**
* **Food Service**
* **Professional Services**
* **Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Is the property/building listed on the state or national register of historic places?**

* **Yes (Please attach supporting documents)**
* **No**

**PROPOSED IMPROVEMENTS**

* **Front Façade Restoration / Renovation**
* **Signage Replacement / Restoration**
* **Exterior Painting**
* **Awning Replacement / Restoration**
* **Window Repair / Replacement**
* **Door / Entryway Replacement / Restoration**
* **Exterior Maintenance and Rehabilitation (i.e. power washing, minor rehabilitation and maintenance)**
* **Landscaping / Curb Appeal**
* **Removal of Fixtures / Trees**
* **Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Please attach official quotes, proposals and fee estimates for the indicated proposed improvement activities. All purchases require three (3) bids.***

**Description of Proposed Improvements: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Estimated Project Start Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Estimated Project Completion Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PROJECT FINANCIAL DESCRIPTION**

**Estimated Total Project Budget: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Amount Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**How will you pay for the required financial match for the façade improvements?**

* **Loan Financing**
* **Personal Financing**
* **Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REQUIRED DOCUMENTATION**

* **Photo of Current Property**
* **Proof of Ownership**
* **Current County Property Taxes**
* **Proof of Financing Plan**
* **Proof of Insurance**

**APPLICANT SIGNATURE**

***I have reviewed/prepared this application and understand that submission of an application does not guarantee funding. I certify that the information provided is true and accurate to the best of my knowledge, and if approved, work will be completed within accordance with the agreement. I also acknowledge that upon execution of this agreement, the City of Decatur and/or its affiliates maintain the rights to promote (including the right to copy, transmit, display and distribute) images and textual containing aforementioned property and/or business name for the use of “Promotional Material” (as described below) on website(s) or other median means for the purpose of promotion and advertisement related to the Façade Grant Program and/or Great Street, Great Neighborhood Revitalization Project. “Promotional Material” shall mean brochures, publications and websites, media promotion, advertising copy and other related textual and graphic material made available by the City of Decatur and/or its affiliates.***

**APPLICANT SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**OWNER’S SIGNATURE: *(if different)*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**