

CIVIL SERVICE COMMISSION

MEMORANDUM NO. 24-16

February 28, 2024

MEMO TO: Civil Service Commission

FROM: Penny Rogers, Acting Secretary *Penny Rogers*

SUBJECT: CIVIL SERVICE COMMISSION MEETING

The March meeting of the Civil Service Commission will be held at 11:30 a.m., March 5, 2024, in the Human Resources Department at the Decatur Civic Center. Please notify Human Resources prior to the meeting at 217 424-2805 to confirm your attendance.

- I. Call to Order
- II. Roll Call
- III. Appearance of Citizens
Each citizen speaking will be limited to one appearance of up to 3 minutes.
- IV. Approval of February 6, 2024, Regular Meeting Minutes
- V. Recess to Closed Session under Open Meetings Act 5 ILCS 120/2(c) to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
- VI. Return to Open Session
- VII. Unfinished Business
 - A. Final Scores & Promotional Register for Engineering Technician II
 - B. Adoption of Proposal to Amend Civil Service Rules
 - 1-3 Amendment of Rules
 - 1-7 Gender
 - 1-9 Applicability
 - 3-1 Forms
 - 3-2 Disqualification of Applications
 - 6-3 From an Eligible Register or a Lateral Transfer Register
 - 6-5 Removal from Registers and Expiration of Registers
 - 11 Police and Fire Classifications
 - 13 Firefighter Entry-Level Requirements & Examination Process
 - 14 Police Patrol Officer Entry-Level Requirements & Examination Process
 - 15 Police Patrol Officer Lateral Transfer Requirements & Examination Process

- 16 Fire Department Promotional Process
- 17 Police Department Promotional Process

VIII. New Business

- A. Authorization Request to Approve Job Announcement & Establish Eligible Register for Water Plant Operator III
- B. Authorization Request to Approve Job Announcement & Establish Eligible Register for Fire Fighter
- C. Authorization Request to Approve Job Announcement & Establish Promotional Register for Equipment Operator – Municipal Service
- D. Receiving and Filing of Personnel Actions