

CIVIL SERVICE COMMISSION  
OPEN SESSION  
MINUTES  
February 7, 2023

Pursuant to notice, the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Greg Spain  
COMMISSIONER Sheri Hagen  
COMMISSIONER Amy Spry  
ACTING SECRETARY Penny Rogers  
ADMINISTRATIVE ASSISTANT Sherry Beasley  
DIRECTOR OF HUMAN RESOURCES French Wilson  
ABSENT: VICE CHAIR Todd Ray  
COMMISSIONER Tony Wilkins

Call to Order

Chair Spain called the meeting to order at 11:35 a.m.

Roll Call

Three out of five Commissioners were present at the time of roll call. Chair Spain declared a quorum does exist to conduct and approve business.

Chair Spain called for Appearance of Citizens:

The following citizens provided comments to the Commission: Abeer Motan, Mike Taylor, Paul Higar, and Jeremy Ruderman.

The Minutes of the December 6, 2022, regular meeting were presented. Commissioner Hagen moved that the December 6, 2022, regular meeting minutes be approved, seconded by Commissioner Spry and upon call of the roll, Commissioner Spry, Commissioner Hagen and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Hagen moved to recess to Closed Session under Open Meetings Act 5 ILCS 120/2(c) to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, seconded by Commissioner Spry and upon call of the roll, Commissioner Hagen, Commissioner Spry, and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

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Commissioner Hagen moved to return to Open Session, seconded by Commissioner Spry, and upon call of the roll, Commissioner Hagen, Commissioner Spry, and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Chair Spain called for Unfinished Business:

- A. Authorization Request to Approve Final Scores & Eligible Register for Parking Enforcement Officer, Commissioner Hagen moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Spry, and upon call of the roll, Commissioner Spry, Commissioner Hagen, and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.
- B. Authorization Request to Approve Final Scores & Eligible Register for Parts Person/Dispatcher, Commissioner Hagen moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Spry, and upon call of the roll, Commissioner Hagen, Commissioner Spry, and Chair Spain voted aye.
- C. Authorization Request to Approve Final Scores & Eligible Register for Buyer, Commissioner Spry moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioner Hagen, Commissioner Spry, and Chair Spain voted aye.

Chair Spain called for New Business:

- A. Authorization Request to Approve Job Announcement & Establish Eligible Register Parts Person/Dispatcher, Commissioner Spry moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioner Hagen, Commissioner Spry, and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.
- B. Authorization Request to Approve Job Announcement & Establish Eligible Register for Service Worker, Commissioner Hagen moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Spry, and upon call of the roll, Commissioner Spry, Commissioner Hagen, and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.
- C. Authorization Request to Approve Job Announcement & Establish Eligible Register for Office Support Representative, Commissioner Hagen moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Spry, and upon call of the roll, Commissioner Spry, Commissioner

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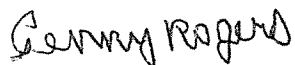
Hagen, and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

- D. Authorization Request to Begin Process of Testing for Fire Inspector, Commissioner Hagen moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Spry, and upon call of the roll, Commissioner Hagen, Commissioner Spry, and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.
- E. Receiving and Filing of Personnel Actions – Commissioner Hagen moved that the appointments, promotions, oral reprimands, civil service status, requests for leave, relinquish position, probationary terminations, resignations and retirements be received, placed on file, and approved, seconded by Commissioner Spry, and upon call of the roll, Commissioner Spry, Commissioner Hagen, and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Chair Spain called for Other Business:

There being no other business, Commissioner Spry moved to adjourn the meeting, seconded by Commissioner Hagen and upon call of the roll, Commissioner Hagen, Commissioner Spry, and Chair Spain voted aye. Acting Secretary Rogers declared the meeting adjourned at 12:02 p.m.

Respectfully Submitted,



Penny Rogers  
Acting Secretary