
POLICY AND TECHNICAL COMMITTEE

MEETING MINUTES Tuesday, October 18, 2022

A Policy and Technical Committee meeting was held at 10:31 A.M. on the above noted date. The meeting was held in the Conference Room, Decatur Public Transit Administration Building, 555 East Wood Street, in Decatur, Illinois.

Policy Committee Members Present:

Cordaryl Patrick	<i>Director of ECD, City of Decatur (proxy)</i>
Matt Foster	<i>Village Engineer, Chastain & Associates (proxy for Forsyth)</i>
Tamara Wilcox	<i>Macon County Board (proxy)</i>
Corey McKenzie	<i>Village Treasurer, Village of Mt. Zion (Attended by Zoom) (proxy)</i>
Jennifer Shull	<i>IDOT District 7 (proxy)</i>

Technical Committee Members Present:

Joselyn Stewart	<i>Planner, City of Decatur</i>
Matt Foster	<i>Village Engineer, Chastain & Associates, Village of Forsyth</i>
Tamara Wilcox	<i>Macon County Board</i>
Corey McKenzie	<i>Village Treasurer, Village of Mt. Zion</i>
Lacie Elzy	<i>Transit Administrator, Mass Transit, City of Decatur</i>
Clay Gerhard	<i>Executive Director of Decatur Park District</i>

Others Present:

Deanna Buck	<i>Admin Asst. ECD, City of Decatur</i>
Greg Crowe	<i>MSA</i>
Jessica Taylor	<i>Procurement & Transit Grant Manager, Mass Transit, City of Decatur</i>
Bob Innis	<i>Metropolitan Planning Manager, IDOT</i>
Tom Caldwell	<i>MPO Manager, Office of Planning and Programming, IDOT</i>

Meeting opened and chaired by – Greg Crowe

Approval of the September 20, 2022, Joint Policy and Technical Committee Meeting Minutes -

It was moved and seconded by the Policy Committee (Cordaryl Patrick/ Matt Foster) to approve the minutes of the September 20, 2022, Joint Policy and Technical Committee meeting minutes.

Motion carried unanimously.

Public Comment Period – There were no public comments

New Business – None

FY 22 UWP Amendment Addendum A – Joselyn Stewart

Joselyn Stewart stated that these funds are not new to DUATS. The Fiscal Year 2022 DUATS Unified Technical Work Program (UTWP) covers the period from July 1, 2021, to June 30, 2022. For that period, DUATS funds available included \$385,466.80 in federal funds and local match to complete the DUATS identified transportation planning priorities in the DUATS UTWP FY22 for the Decatur urbanized area. On June 30th, 2022, the end of State FY22, there were \$136,417.35 still available in DUATS Planning funding. The state and federal government allows 18 months to spend the funds.

The reason for not spending \$136,417.35 of the DUATS FY22 planning funding is lack of staffing, the inability to hire qualified staff to replace the staff lost during the FY22 year and delay in the start of the Jasper Corridor Great Streets, Great Neighborhoods Project. Some of the proposed DUATS planning priorities to be completed with the remaining DUATS FY22 funding available: are the Jasper Street Corridor Project, Great Neighborhood projects, office furnishings, laptops for DUATS staff and two (2) GIS computers.

It was moved and seconded (Matt Foster/Cordaryl Patrick) by the Policy Committee to approve the FY 22 UWP Amendment Addendum A to the Policy Committee for final approval. Motion carried unanimously.

Items of Information/Discussion – None

Old Business/Agency Reports

City of Decatur – Cordaryl Patrick thanked DUATS for the planning dollars for the Jasper Street Project. There will be a community meeting Thursday October 20, 2022, from 4:00-6:30pm at Johns Hill Park.

Macon County Board/ Macon County Highway – Tammy Wilcox reported that Bruce Bird is retiring at the end of the year.

Decatur Park District – Clay Gerhard reported that the Fairies Park Road project by ADM. They are repaving from ADM headquarters through Fairies Park to Reas Bridge.

Village of Mt. Zion – The summer projects are wrapping up.

Decatur Public Transit – Lacie Elzy got approved from IDOT to commence with Comprehensive Operations Analyses. This is the route study. Campus master plan RFP went out. They are in discussion with the purchasing of Tommy House Tire. The campus master plan will tell them how to best utilize transit in order to create a joint MSC Transit Campus.

Village of Forsyth, Harristown, Oreana – Matt Foster stated that Forsyth was wrapping up some summer construction projects. Getting ready for projects next year. They are doing budgeting process.

IDOT – Bob Innis stated that they are wrapping up the State Freight Plan which includes a District wide plan. District 7 is having a Freight Form Thursday morning Oct 20 at the Districts office in Effingham. Opening a call for projects for freight money to go out throughout the state. It will be \$50 million annually throughout the state.

There being no further business, it was moved and seconded (Clay Gerhard/Cordaryl Patrick) to adjourn the joint Policy/Technical Committee meeting. Motion carried unanimously. The Policy/Technical Committee meeting was declared adjourned at 10:53 A.M.

These Minutes were prepared by:

Joselyn A. Stewart