

5. Preferences for Minority Business Enterprises in Procurement (August 3, 2020)

For purposes of this City Council Policy, Minority Business Enterprises are defined as those companies owned 51% or more by minority persons, where a majority of the board and leadership of the company are minority persons, and where the primary place of business is located in one of the following Illinois counties: Macon, Dewitt, Sangamon, Piatt, Moultrie, Logan, Christian, Tazewell, Peoria, Woodford, McLean, Champaign, Menard, Mason, Vermilion, Morgan and Shelby.

For procurement and construction expenditures the City Manager is authorized to approve in accordance with Chapter 7 Section 26 and Chapter 10 Section 6 of the City Code, and/or recommend to the City Council, the City Manager or his designee may award contracts or purchase orders to MBEs as defined in Chapter 28 of the City Code where a written proposal or bid has been submitted if the MBE is not more than two percent (2%) higher than the total value of the contract or purchase order or bid of the lowest qualified proposal or bid, if the lowest qualified proposal or bid is not an approved MBE.

For those expenditures and contracts requiring City Council approval, the City Manager or his designee may recommend approval of such with MBEs if the MBE expenditure or contract is not the lowest responsive bid so long as the final MBE bid is within two percent (2%) of the lowest responsive bid.

NOTE: This policy governs purchasing, procurement and contracting where the city of Decatur has a direct contractual relationship with an entity that will provide goods, services, equipment, supplies and/or completed infrastructure to the City; so it is not applicable to sub-contracts.