

CIVIL SERVICE COMMISSION

MEMORANDUM NO. 22-61

October 28, 2022

MEMO TO: Civil Service Commission

FROM: Penny Rogers, Acting Secretary *Penny Rogers*

SUBJECT: CIVIL SERVICE COMMISSION MEETING

The November meeting of the Civil Service Commission will be held at 11:30 a.m., November 1, 2022, in the Human Resources Department at the Decatur Civic Center. Please notify Human Resources prior to the meeting at 424-2805 to confirm your attendance.

- I. Call to order
- II. Roll Call
- III. Appearance of Citizens  
Each citizen speaking will be limited to one appearance of up to 3 minutes.
- IV. Approval of October 4, 2022, Regular Meeting Minutes
- V. Recess to Closed Session under Open Meetings Act 5 ILCS 120/2(c) to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees
- VI. Return to Open Session
- VII. Unfinished Business
  - A. Final Scores & Lateral Transfer Register for Police Patrol Officer
  - B. Final Scores & Eligible Register for Police Patrol Officer
  - C. Final Scores & Eligible Register for Library Assistant (Half-Time)
  - D. Adoption of Proposal to Amend Civil Service Rules
    - Rule 1-1, Definitions
    - Rule 5-3, Lateral Transfer Register
    - Rule 7-1, Probation Upon Appointment from Eligible or Lateral Transfer Register
    - Rule 13-2, Voluntary Demotion
    - Rule 13-3, Voluntary Demotion Probationary Period
- VIII. New Business
  - A. Authorization Request to Approve Job Announcement & Establish Eligible Register for Parking Enforcement Officer

B. Authorization Request to Approve Job Announcement & Establish Eligible Register for Instrumentation and Controls Technician

C. Receiving and Filing of Personnel Actions

IX. Other Business

X. Adjournment