

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
August 2, 2022

Pursuant to notice, the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Greg Spain
COMMISSIONER Sheri Hagen
COMMISSIONER Tony Wilkins
COMMISSIONER Todd Ray
ACTING SECRETARY Penny Rogers
ABSENT: ADMINISTRATIVE ASSISTANT Sherry Beasley

Call to Order

Chair Spain called the meeting to order at 11:30 a.m.

Roll Call

Four out of four Commissioners were present at the time of roll call. Chair Spain declared a quorum does exist to conduct and approve business.

Chair Spain called for Appearance of Citizens:

The following citizen provided comments to the Commission: Abeer Motan.

The Minutes of the July 12, 2022, regular meeting were presented. Commissioner Wilkins moved that the July 12, 2022, regular meeting minutes be approved, seconded by Commissioner Hagen and upon call of the roll, Commissioners Wilkins, Hagen, Ray and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Ray moved to recess to Closed Session under Open Meetings Act 5 ILCS 120/2(c) to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees, seconded by Commissioner Hagen and upon call of the roll, Commissioners Ray, Hagen, Wilkins and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Ray moved to return to Open Session, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Wilkins, Ray, Hagen and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

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Chair Spain called for Unfinished Business:

- A. Authorization Request to Approve Final Scores & Eligible Register for Maintenance Technician I, Commissioner Wilkins moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Hagen, Ray, Wilkins and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.
- B. Authorization Request to Approve Final Scores & Eligible Register for Water Plant Operator I, Commissioner Ray moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Hagen, Ray, Wilkins and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.
- C. Authorization Request to Approve Final Scores & Promotional Register for Water Plant Operator III, Commissioner Ray moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Hagen, Ray, Wilkins and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Chair Spain called for New Business:

- A. Resolution Approving and Determining the Need for Confidentiality of Minutes of Closed Meetings Commissioner Ray moved the Resolution be received, placed on file and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Hagen, Ray, Wilkins and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.
- B. Receiving and Filing of Personnel Actions
Commissioner Wilkins moved that the appointments, promotion, commendations, oral reprimand, civil service status, requests for leave, resignation and retirements be received, placed on file, and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Wilkins, Hagen, Ray and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Chair Spain called for Other Business:

Acting Secretary Rogers stated there is one vacancy for the Commission. Vice Chair Creek decided not to be reappointed. Commissioner Ray agreed to be reappointed.

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There being no other business, Commissioner Ray moved to adjourn the meeting, seconded by Commissioner Hagen and upon call of the roll, Commissioners Hagen, Ray, Wilkins and Chair Spain voted aye. Acting Secretary Rogers declared the meeting adjourned at 11:52 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Penny Rogers".

Penny Rogers

Acting Secretary