

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
May 03, 2022

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Greg Spain
VICE CHAIR Sarah Creek
COMMISSIONER Tony Wilkins
COMMISSIONER Todd Ray
ACTING SECRETARY Penny Rogers
ADMINISTRATIVE ASSISTANT Sherry Beasley
ABSENT: COMMISSIONER Sheri Hagen

Call to Order

Chair Spain called the meeting to order at 11:30 a.m.

Roll Call

Four out of five Commissioners were present at the time of roll call. Chair Spain declared a quorum does exist to conduct and approve business.

Chair Spain called for Appearance of Citizens:

The following citizen provided comments to the Commission: Abeer Motan.

The Minutes of the April 05, 2022 regular meeting were presented. Commissioner Wilkins moved that the April 05, 2022 regular meeting minutes be approved, seconded by Commissioner Creek and upon call of the roll, Commissioners Wilkins, Ray, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Vice Chair Creek moved to recess to Closed Session under Open Meetings Act 5 ILCS 120/2(c) to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees, seconded by Commissioner Ray and upon call of the roll, Commissioners Ray, Wilkins, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Wilkins moved to return to Open Session, seconded by Commissioner Ray, and upon call of the roll, Commissioners Wilkins, Ray, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Chair Spain called for Unfinished Business:

- A. Authorization Request to Approve Final Scores & Eligible Register for Neighborhood Service Officer, Commissioner Ray moved the Authorization Request be received, placed on file and approved, seconded by Vice Chair Creek, and upon call of the roll, Commissioners Ray, Wilkins, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.
- B. Authorization Request to Approve Promotional Register for Engineering Technician II, Vice Chair Creek moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Wilkins, Ray, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.
- C. Authorization Request to Approve Final Scores & Promotional Register for Police Sergeant, Commissioner Wilkins moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Ray, Wilkins, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Chair Spain called for New Business:

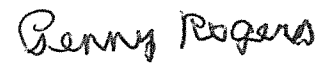
- A. Authorization Request to Approve Job Announcement & Establish Promotional Register for Equipment Operator, Commissioner Wilkins moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Ray, Wilkins, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.
- B. Authorization Request to Approve Job Announcement & Establish Promotional Register for Chief Water Plant Operator, Commissioner Ray moved the Authorization Request be received, placed on file and approved, seconded by Vice Chair Creek, and upon call of the roll, Commissioners Ray, Wilkins, Vice Chair Creek, and Chair Spain voted aye. Acting Secretary Rogers declared the motion carried.

Chair Spain called for Other Business:

There being no other business, Vice Chair Creek moved to adjourn the meeting, seconded by Commissioner Wilkins and upon call of the roll, Commissioners Ray, Wilkins, Vice Chair Creek and Chair Spain voted aye. Acting Secretary Rogers declared the meeting adjourned at 12:00 p.m.

CIVIL SERVICE COMMISSION
OPEN SESSION MINUTES
May 03, 2022
Page 3

Respectfully Submitted,

A handwritten signature in black ink that reads "Penny Rogers". The signature is written in a cursive, slightly slanted style.

Penny Rogers
Acting Secretary