

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
January 13, 2022

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Greg Spain
VICE CHAIR Sarah Creek
COMMISSIONER Todd Ray
COMMISSIONER Sheri Hagen
COMMISSIONER Tony Wilkins
ACTING SECRETARY Penny Rogers
ADMINISTRATIVE ASSISTANT Sherry Beasley
ABSENT: None

Call to Order

Chair Spain called the meeting to order at 11:31 a.m.

Roll Call

Five out of five Commissioners were present at the time of roll call. Chair Spain declared a quorum does exist to conduct and approve business.

Chair Spain called for Appearance of Citizens:

The following citizen provided comments to the Commission: Abeer Motan.

The Minutes of the December 7, 2021 regular meeting were presented. Commissioner Ray moved that the December 7, 2021 regular meeting minutes be approved, seconded by Commissioner Creek and upon call of the roll, Commissioners Hagen, Creek, Ray, Wilkins and Spain voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Hagen moved to recess to Closed Session under Open Meetings Act 5 ILCS 120/2(c) to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees, seconded by Commissioner Creek, and upon call of the roll, Commissioners Wilkins, Ray, Hagen, Creek, and Spain voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Ray moved to return to Open Session, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Creek, Ray, Wilkins, Hagen and Spain voted aye. Acting Secretary Rogers declared the motion carried.

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Chair Spain called for Unfinished Business:

- A. Authorization Request to Approve Final Scores & Promotional Register for Fire Captain, Commissioner Wilkins moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Hagen, Ray, Creek, Wilkins and Spain voted aye. Acting Secretary Rogers declared the motion carried.

Chair Spain called for New Business:

- A. Authorization Request to Approve Job Announcement & Establish Eligible Register for Maintenance Mechanic I, Commissioner Creek moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Ray, Creek Hagen, Wilkins and Spain voted aye. Acting Secretary Rogers declared the motion carried.
- B. Authorization Request to Approve Job Announcement & Establish Promotional Register for Police Sergeant, Commissioner Hagen moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Wilkins, Ray, Creek, Hagen, and Spain voted aye. Acting Secretary Rogers declared the motion carried.

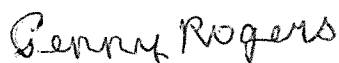
- C. Receiving and Filing of Personnel Actions

Commissioner Wilkins moved that the appointments, promotions, oral reprimands, civil service status requests, requests for leave, relinquish positions, probationary resignation, resignation, and retirements be received, placed on file, and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Creek, Wilkins, Hagen, Ray and Spain voted aye. Acting Secretary Rogers declared the motion carried.

Chair Spain called for Other Business:

There being no other business, Commissioner Ray moved to adjourn the meeting, seconded by Commissioner Creek and upon call of the roll, Commissioners Ray, Hagen, Creek, Wilkins and Spain voted aye. Acting Secretary Rogers declared the meeting adjourned at 11:52 a.m.

Respectfully Submitted,



Penny Rogers
Acting Secretary