

ADDENDUM NO. 1

**TO PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS FOR:
ELLEN AND DIVISION INFLOW AND INFILTRATION
REDUCTION PROJECT
CITY PROJECT 2018-01
DATED JANUARY, 2022**

AD-1-1 NOTICE

- 1.01 This Addendum No. 1 dated January 25, 2022, to the Plans, Specifications and Contract Documents for the above captioned project, supersedes all contrary and conflicting information of the above mentioned bid proposal documents, which are hereby supplemented in certain particulars as follows:

AD-1-2 PRE-BID MEETING

- 1.02 Add the attached pre-bid meeting sign-in sheet and meeting minutes from the Pre-Bid Meeting on January 18, 2022.

AD-1-2 Appendix A, Mainline CIPP Detailed Quantities

- 1.03 Add the attached Mainline CIPP Detailed Quantities to Appendix A – Sewer Collection System Drawings.

Please make the proper acknowledgment of **addenda #1** on your bidding documents.

END OF ADDENDUM NO. 1

City Engineer:  Date: January 25, 2022

Appendix A - Addendum No 1**Mainline CIPP Detailed Quantities**

	Pipe Segment ID	Pipe Length*	MH Upstream #	MH Downstream #	Pipe Diameter
1	9-31_9-30	409	9-31	9-30	10
2	9-32_9-31	385	9-32	9-31	8
3	10-32_10-22	400	10-32	10-22	8
4	10-33_10-25	300	10-33	10-25	8
5	10-34_10-24	379	10-34	10-24	8
6	10-35_10-36	148	10-35	10-36	8
7	10-36_10-37	93	10-36	10-37	8
8	9-37_9-29	391	9-37	9-29	8
9	10-37_10-39	515	10-37	10-39	8
10	9-38_9-39	298	9-38	9-39	8
11	10-38_10-29	243	10-38	10-29	8
12	9-39_9-40	315	9-39	9-40	8
13	10-39_10-41	378	10-39	10-41	8
14	9-40_9-31	392	9-40	9-31	10
15	10-40_10-30	376	10-40	10-30	8
16	9-41_9-40	385	9-41	9-40	8
17	10-41_10-40	21	10-41	10-40	8
18	10-42_10-41	92	10-42	10-41	8
19	10-43_10-45	430	10-43	10-45	8
20	10-45_10-47	349	10-45	10-47	8
21	10-47_10-48	353	10-47	10-48	8
22	10-48_10-42	208	10-48	10-42	8
23	9-56_9-37	383	9-56	9-37	8
24	9-57_9-56	283	9-57	9-56	8
25	9-58_9-57	356	9-58	9-57	8
26	9-59_9-40	371	9-59	9-40	10
27	9-60_9-59	300	9-60	9-59	10
28	9-64_9-59	333	9-64	9-59	8
29	9-65_9-64	402	9-65	9-64	8
30	9-70_9-64	314	9-70	9-64	8
31	9-70_9-98	331	9-70	9-98	8
32	9-11_9-10	62	9-11	9-10	10
33	9-12_9-11	409	9-12	9-11	8
34	9-13_9-12	407	9-13	9-12	8
35	9-14_9-13	383	9-14	9-13	8
36	9-29_9-11	374	9-29	9-11	10
37	9-30_9-29	408	9-30	9-29	10
38	10-1_9-14	395	10-1	9-14	8
39	10-2_10-1	335	10-2	10-1	8
40	10-3_9-32	385	10-3	9-32	8
41	10-4_10-3	385	10-4	10-3	8
42	10-5_9-41	386	10-5	9-41	8
43	10-6_10-5	383	10-6	10-5	8
44	10-7_9-60	293	10-7	9-60	10
45	10-8_10-7	478	10-8	10-7	10

Appendix A - Addendum No 1**Mainline CIPP Detailed Quantities**

	Pipe Segment ID	Pipe Length*	MH Upstream #	MH Downstream #	Pipe Diameter
46	10-9_10-8	358	10-9	10-8	10
47	10-10_10-9	364	10-10	10-9	10
48	10-11_10-10	317	10-11	10-10	10
49	10-12_10-11	322	10-12	10-11	10
50	10-13_10-12	329	10-13	10-12	10
51	10-14_10-13	317	10-14	10-13	8
52	10-15_10-7	308	10-15	10-7	8
53	10-16_10-17	316	10-16	10-17	8
54	10-17_10-8	310	10-17	10-8	8
55	10-18_10-19	310	10-18	10-19	8
56	10-19_10-20	312	10-19	10-20	8
57	10-20_10-10	299	10-20	10-10	8
58	10-21_10-11	411	10-21	10-11	8
59	10-22_10-12	394	10-22	10-12	8
60	10-23_10-13	198	10-23	10-13	8
61	10-24_10-14	401	10-24	10-14	8
62	10-25_10-23	302	10-25	10-23	8
63	10-26_9-70	519	10-26	9-70	8
64	10-27_10-15	296	10-27	10-15	8
65	10-28_10-29	418	10-28	10-29	8
66	10-29_10-17	332	10-29	10-17	8
67	10-30_10-20	327	10-30	10-20	8
68	10-31_10-21	395	10-31	10-21	8

* Pipe length is estimated from GIS Maps

Pre-bid Meeting Agenda **and Meeting Minutes**
for
Ellen and Division Inflow and Infiltration Reduction Program
City Project 2018-01

Conference Call
11:00 a.m. Tuesday, January 18, 2022

I. Introductions

See attached sign-in sheet.

II. Project Review

AECOM is the consultant working on the project. Paul St. Aubyn (Paul.StAubyn@aecom.com is the point of contact. The project includes rehabilitation for approximately 500 sanitary sewer laterals, 63 manholes, and approximately 23,100 LF of small diameter mainline sanitary sewer (8-inch and 10-inch diameter). The project is a locally funded project, so City MBE requirements apply.

III. Minority Participation Goals for Public Works Projects

A. Policy

The City of Decatur encourages a diverse workforce for all municipal procurement and public works projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts, and incentives for procuring equipment, supplies and services for the city government from MBEs.

*The City requires that general contractors show good faith efforts to meet the City's goals of 10% of the project amount be used to hire MBE subcontractors when subcontracting opportunities exist and/or 10% of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprise, **and** 18% total hours are to be worked by minority employees. Note that there are two goals that need to be addressed*

B. Definitions

The Prospective bidders are directed to the attached handout that provides an excerpt of the State's definition of a minority.

C. Project Goals and Good Faith Efforts

- a. Minority Business Enterprise Goal: Subcontracting is not required but if a subcontractor is used a Good Faith Effort must be made to fill the stated goal.

The Contractor shall put forward good faith efforts to “actively and aggressively” seek the participation of MBE or minority workers. It is expected that a demonstration of “active” and “aggressive” will include actual direct contact with or working with a minority subcontractor in a

manner that leads them to provide actual quotes for the work to be subcontracted. This is benefited by the development of an ongoing relationship with minority subcontractors.

*The City regards a good faith effort, at a minimum, to include direct contacts with 2-3 MBE subcontractors for **each** subcontracting opportunity until the goal is met. The contacts must be with subcontractors that provide the type of work that is being subcontracted. Mass e-mail contacts alone are not considered a good faith effort. Documented follow up requests are required if no response is received. The bidder is to provide all work, all contacts, the method of contact (email, phone, personal, etc.), and the results of each contact. **Email requests with no reply or other evidence of direct contact are not considered to be acceptable direct contacts.***

*The City **does not** require documented contacts for the purchase of goods, materials and equipment.*

City staff can have no contact with bidders regarding their bid submittal after bids have been opened, so their only opportunity to demonstrate a good faith effort, is to provide all supportive evidence with the bid document. For the benefit of the review that must be conducted by City staff, it is helpful for the bidders to group their direct contacts according to the subcontracting opportunity.

- b. If a proposal or bid for a public works contract meets or exceeds twenty percent (20%) of the total dollar amount of the contract, the City will award a two percent (2%) bonus of up to a maximum of fifty thousand dollars (\$50,000). Payment of this extra amount or bonus will be made at the end of the contract and after the City has verified and documented that MBE expenditures met or exceeded twenty percent (20%) of total contract value.
- c. Minority Workers Goal: 18% total hours worked should be performed by minority workers.
 - i. tracks this goal through ePrismSoft and prevailing wage reports when required.

IV. Other Project Requirements

A. Overall approach to lateral lining

- 1. Accommodate as many technologies as possible
- 2. Cleanouts included in the cost of the lining with some exceptions (see specification section 02533 part 3.4.E)
- 3. Contractor and/or manufacturer experience (see specification section 02533 part 1.8.E). Documentation to be submitted as proof.
- 4. Temporary construction easements (see specification section 02531 part 3.9)

These are the responsibility of the Contractor, who will be paid for each home where an easement is obtained or where sufficient, documented outreach has been performed in accordance with the specifications (including three in person attempts). The City stated that the specifications include an example agreement that the

Contractors will need to utilize. City has had good success on previous projects.

5. Sump pump inspections

To be performed by Contractors for all homes that were not previously inspected. Some homes have already been identified in the contract documents that will require the Contractor to perform sump pump disconnection.

- B. Other existing technical data available to the Contractor

1. Mainline CCTV
2. MH Inspection pictures
3. Sump pump inspections (partial)
4. City cleanout inspections
5. Example lateral CCTV (8 locations only)
6. City tapping records (sizes)

- C. Project funded only by local, City funds (e.g. no IEPA SRF loan)

- D. City intent regarding the Notice of Award – February 22, 2022
The NTP is anticipated to be in early March, but TBD.

- E. Completion Date (October 1, 2023)

- V. Other Items

- **For Traffic Control, the large streets (i.e. Grand and Oakland/IL48) will be paid as lump sum bid items. All other traffic control shall be included in the cost of whatever work is being performed at that location.**
- **Contractor questions should be submitted early. Questions submitted the week of the bid will not be answered.**
- **Contractor contact information should be provided to the City.**

Contractor questions:

1. **Can a chart or table of manhole-to-manhole lengths be provided?**

Yes, included in ADD No 1.

2. **What water table depth should be assumed for the liner design for sewer mainline, as well as the lateral?**

For the main line sewer liner, refer to specification 02533 part 2.3.E.1.

For the lateral liner, refer to specification section 02533 part 2.4.D.

3. **Contractor question and Engineer response from January 24, 2022 email:**

- a. **Can the Manhole Depths be provided? *A Manhole schedule with depths are provided at the end of Appendix E.***

4. **Contractor question and Engineer response from January 11, 2022 email:**

- a. **Items 12 & 13 seem repetitive to me. For instance, if we install a 4” lateral that is 65’ in length, it would fall under Pay Item 5. So, at what point would you begin using the 22,100 LF in Item 12? I think you could eliminate a few of your items with an adjustment such as this: “Item 4 – Lateral reconnection (liner length less than or equal to 60.0 feet), 4-inch diameter”, then add your line item for per LF after 60.0. I would propose the same for the 6” past 80.0 LF. Does this make sense? *Bid items will remain as currently shown. Note that bid items were structured to accommodate as many lateral lining technologies as possible. Bid Items 4-9 are for the lateral reconnection work only and include the full wrap reinstatement and any cleanouts needed for that work. Bid items 12 and 13 are for the CIPP lining of the lateral from the***

sewer connection to the end point at the cleanout by the house or the foundation, inclusive of any addition cleanouts needed for the lining. For example, a 4" lateral that is 65' in length and rehabilitated would be paid for under Pay Item 5 with a quantity of 1 each and Pay Item 12 with a quantity of 65 feet.

- b. In regard to the items ordered by the engineer, specifically the cleanouts for lateral rehabilitation, this will likely draw a real installation price and the contractor would certainly want to count on having a cleanout where he believes he needs one. This is the intent. Do you anticipate this to be a trouble spot between the engineer/contractor during the course of construction?**
Cleanouts are incidental to the Contract and should be included in the Contractor's price, except due to specific field conditions. See Specification Section 02533 part 3.4.E for details on those specific field conditions.

Bidders should check Decatur Blueprint's website before submitting a bid to make sure there are no addenda's missing. Only contractors on Decatur Blueprint's plan holder list will get updates on addenda. You have to purchase the plans to get on their list. Simply downloading a set of plans from the website does not put you on the bidders list.

End Meeting Minutes

Pre-Bid Sign-In Sheet

Ellen and Division Inflow and Infiltration Reduction Program

2018-01

Tuesday, January 18, 2022 Conference Call

Name ----- Email Address	Representing	Phone Number ----- Fax Number
1) Paul Caswell Email: pcaswell@decaturil.gov	The City of Decatur, Public Works Dept	217-424-2747
2) Bob Butterworth Email: Robert.Butterworth@aecom.com	AECOM Technical Services, Inc.	312-373-6809
3) Paul St. Aubyn Email: Paul.StAubyn@aecom.com	AECOM Technical Services, Inc.	312-373-6643
4) Greg Patton Email: GPatton@aegion.com	Insituform Technologies USA, LLC	314-409-5069 - p 636-898-5094 - f
5) Brian K. Vogt Email: bvogt@henson-robinson.com	Petersburg Plumbing and Excavating	217-321-0036 - o 217-801-4050 - c
6) Breck Vinson Email: breck@bldllc.net	BLD Services, LLC	812-583-1486 - p
7) Tom McGreedy Email:	Performance Pipeline, Inc.	
8) Max Phinney Email: mphinney@sakcon.com	SAK Construction	636-221-4160 - c 636-385-1076 - f
9) Aaron Green Email:	El Pruitt	
10) Andrew Flannagan Email:	National Water Main Cleaning Company	
11) Josh Regner Email: joshr@visu-sewer.com	Visu-Sewer	262-695-2340
12) David Steffen Email:	Hoerr Construction	
13) Ryan Hoegenmiller Email:	SAK Construction	
14) Jeff Entler Email: entler@comcast.net	Entler Excavating	217-521-3071 - c 217-428-1895 - f
15) Dan Wiesman Email: dwiesemann@spectratechlining.com	Spectra Tech	636-485-6855

CITY CODE
CHAPTER 28, ARTICLE 10
MINORITY PARTICIPATION GOALS FOR PUBLIC WORKS CONTRACTS

The “minority person” definition contained in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2 is contained at the back of this handout.

SECTION 10-1. POLICY:

The City of Decatur encourages a diverse workforce for all municipal procurement and public works projects. Toward that end, the City establishes goals for participation by Minority Business Enterprises (MBE) and minority workers for public works contracts, and incentives for procuring equipment, supplies and services for the city government from MBEs. The objectives of the minority participation goals include:

- A. Ensuring non-discrimination in the award and administration of City public works contracts;
- B. Encouraging a level playing field on which MBE and minority workers can compete fairly for City public works and written procurement contracts awarded based on formal submission of bids;
- C. Helping to remove barriers to the participation of MBE and minority workers in the City’s municipal procurement and public works contracts;
- D. Promoting the use of MBE and minority workers in City public works projects;
- E. Ensuring that the minority participation goals are narrowly tailored in accordance with applicable law;
- F. Providing appropriate flexibility to contractors in establishing and providing opportunities for MBE inclusion and minority worker recruitment;

(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-2. DEFINITIONS:

- A. **MINORITY:** For purposes of this Article, the City hereby adopts and incorporates by reference “minority person” as defined in the Illinois Business Enterprise for Minorities, Females and Persons with Disabilities Act, 30 ILCS 575/2.
- B. **MINORITY BUSINESS ENTERPRISE (MBE):** A business that is owned and controlled by minorities. There must be not less than 51 percent minority ownership of the business, and the minority ownership must control the management and daily operations of the business.
- C. **PUBLIC WORKS CONTRACTS.** All City contracts entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.
- D. **PUBLIC WORKS PROJECTS.** All City projects entered into for the repair, remodeling, renovation or construction of public buildings, structures and rights of way.

(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-3. MINORITY PARTICIPATION GOALS IN PUBLIC PROJECTS:

- A. As allowed by law, Contractors for City public works projects shall make a good faith effort to comply with the following minimum goals: (1) Ten (10) percent of the total dollar amount of the contract should be performed by Minority Business Enterprises if subcontracting opportunities are available and/or ten (10) percent of the total dollar amount of the contract should be for the purchase of goods, materials and equipment to be used for the public works project from Minority Business Enterprises with the ten (10) percent goal being met separately or in combination; and (2) Eighteen (18) percent of the total hours worked should be performed by minority workers.
- B. In addition to the provisions of Section 10-3 (A) above, where a proposal or bid for a public works contract meets or exceeds twenty percent (20%) of the total dollar amount of the contract, the City will award a two percent (2%) bonus of up to a maximum of fifty thousand dollars (\$50,000). Payment of this extra amount or bonus will be made at the end of the contract and after the City has verified and documented that MBE expenditures met or exceeded twenty percent (20%) of total contract value.
- C. Subcontracting is not required for a City project. If a subcontractor is used, the contractor shall make a good faith effort to meet the City's minority participation goals in the selection of subcontractors.
- D. A contractor shall provide evidence of meeting the City's minority participation goals as directed and required by the Public Works Director or provide evidence that it made a good-faith effort to meet the goals.
- E. A good faith effort means the contractor took reasonable and necessary steps to achieve the minority participation goals. "Good faith" means the contractor actively and aggressively sought participation by MBE sub-contractors or vendors or minority workers. The City shall consider the quality, quantity and intensity of efforts made by a contractor. The city may reject bids where, in the sole opinion of the city, the contractor failed to make a good faith effort.
- F. Evidence of a good-faith effort includes, but is not limited to, as appropriate:
- i. Soliciting through all reasonable and available means the interest of MBE and minority workers;
 - ii. Outreach and recruitment efforts of and to MBEs and minority workers;
 - iii. Packaging requirements, when feasible, into tasks, quantities or subcontracts that permit maximum participation from MBEs and minority workers;
 - iv. Providing interested MBEs and firms that employ minority workers with adequate information about the bidding process, adequate time to respond and assistance in responding to a solicitation;
 - v. Negotiating in good faith with MBEs and firms that employ minority workers;
 - vi. Assisting interested MBEs and firms that employ minority workers in obtaining bonding, lines of credit or insurance;
 - vii. Assisting interested MBEs and firms that employ minority workers in obtaining necessary equipment, supplies or materials;
 - viii. Seeking services from available minority community organizations; minority contractors' groups, minority business assistance offices and other organizations, as appropriate, to provide assistance in recruiting MBEs and minority workers;

- ix. If an MBE is rejected, providing sound reasons for rejection based on a thorough investigation of the firm;
 - x. Providing payroll records or other evidence showing the percentage of minority workers employed on the project or the percentage of project hours completed by minority workers; [This is provided through Prevailing Wage Documentation]
 - xi. All other good faith efforts or evidence of due diligence to meet the City's minority participation goals.
- G. The minority participation goals shall be reviewed annually by the City Manager or his designee. Any changes of the goals shall require a majority vote by Decatur City Council.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-4. PROGRAM ADMINISTRATION:

- A. The Public Works Director, his designee, or third party contractor, shall:
- i. Administer and enforce the provisions of this Article;
 - ii. Monitor, track and report on contractors over the contract duration to ensure compliance with this Article.
 - iii. Report to the City Council no less than annually on MBE utilization pursuant to this City Code.
 - iv. Provide information to MBEs and minority workers about contractors that are seeking to recruit MBEs and minority workers.
- B. The city manager shall establish policies and procedures providing that MBEs bidding on equipment, supplies and services to be purchased through written competitive bidding by the city, including public works contracts, can be awarded in certain circumstances where they may not be the lowest qualified bidder.
(Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-5. PENALTIES:

- A. If a contractor fails to meet the City's minority participation goals, falsifies MBEs documentation, and/or fails to provide evidence of a good faith effort to meet the goals, the Public Works Director or his designee may, as appropriate:
- i. Order immediate corrective action, as appropriate and practicable, to meet the minority participation goals or to show a good faith effort toward meeting the goals;
 - ii. Assess a fine or penalty not to exceed \$2,000 for each offense. Each day on which a violation occurs or continues shall be considered a separate offense. The assessed fine or penalty may be deducted and withheld from the unpaid portion of the contract;
 - iii. Order that the contractor will not be considered a responsive responsible bidder for future City projects for a fixed period of time and/or until the contractor provides evidence of making a good faith effort toward meeting the City's minority participation goals.
- (Amended, Ordinance No. 2020-124, August 3, 2020)

SECTION 10-6. APPEALS:

The penalty assessed by the Public Works Director or his designee shall be appealable to the City's Human Relations Commission.

SECTION 10-7. WAIVER:

- A. If a contractor does not or cannot meet the City's minority participation goals for contracts, it may seek in writing a waiver. The waiver request shall include, as appropriate:
- i. Evidence of the contractor's good faith efforts to secure participation by MBE and minority workers;
 - ii. Evidence the contractor received no proposals or inquiries from qualified MBEs or firms that employ minority workers in response to a good faith effort to secure participation.
- B. The Public Works Director or his designee may, at his or her discretion, waive the minority participation goals upon finding:
- i. The project is essential for city operations;
 - ii. Emergency circumstances require a waiver;
 - iii. Evidence of a good faith effort by the contractor;
 - iv. Evidence the contractor received no proposals or inquiries from qualified MBE or firms that employ minority workers in response to a good faith effort to secure participation.

(Amended, Ordinance No. 2020-124, August 3, 2020)

**Illinois Business Enterprise for Minorities, Females, and Persons with Disabilities Act,
30 ILCS 575/2**

(30 ILCS 575/2)

(Section scheduled to be repealed on June 30, 2016)

Sec. 2. Definitions.

(A) For the purpose of this Act, the following terms shall have the following definitions:

(1) **"Minority person"** shall mean a person who is a citizen or lawful permanent resident of the United States and who is any of the following:

(a) **American Indian or Alaska Native** (a person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment).

(b) **Asian** (a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, but not limited to, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam).

(c) **Black or African American** (a person having origins in any of the black racial groups of Africa). Terms such as "Haitian" or "Negro" can be used in addition to "Black or African American".

(d) **Hispanic or Latino** (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race).

(e) **Native Hawaiian or Other Pacific Islander** (a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands).