

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
July 6, 2021

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Tony Wilkins
COMMISSIONER Greg Spain
COMMISSIONER Todd Ray
COMMISSIONER Sarah Creek
ACTING ASSISTANT Penny Rogers
ADMINISTRATIVE ASSISTANT Sherry Beasley
ABSENT: VICE CHAIR Sheri Hagen

Call to Order

Chair Wilkins called the meeting to order at 11:35 a.m.

Roll Call

Four out of five Commissioners were present at the time of roll call. Chair Wilkins declared a quorum does exist to conduct and approve business.

Chair Wilkins called for Appearance of Citizens:

There was none.

The Minutes of the June 1, 2021 regular meeting were presented. Commissioner Ray moved that the June 1, 2021 regular meeting minutes be approved, seconded by Commissioner Spain and upon call of the roll, Commissioners Ray, Creek, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Spain moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Creek, and upon call of the roll, Commissioners Creek, Ray, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Ray moved to return to Open Session, seconded by Commissioner Spain, and upon call of the roll, Commissioners Creek, Ray, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

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Chair Wilkins called for Unfinished Business:

- A. Authorization Request to Approve Final Scores & Eligible Register for Service Worker, Commissioner Spain moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Ray, Creek, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

- B. Authorization Request to Approve Final Scores & Promotional Register for Equipment Operator, Commissioner Creek moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Ray, Creek, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

- C. Authorization Request to Approve Final Scores & Promotional Register for Crew Chief – Municipal Services, Commissioner Spain moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Creek, Spain, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Chair Wilkins called for New Business:

- A. Authorization Request to Approve Job Announcement and Establish Promotional Register for Water Plant Operator III, Commissioner Spain moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Ray, Creek, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

- B. Authorization Request to Approve Job Announcement and Establish Promotional Register for Police Sergeant, Commissioner Creek moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Ray, Creek, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

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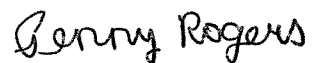
C. Receiving and Filing of Personnel Actions

Commissioner Spain moved that the promotion, oral reprimand, civil service status, request for leave, probationary extension, and retirement be received, placed on file, and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Ray, Creek, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Chair Wilkins called for Other Business:

There being no other business, Commissioner Spain moved to adjourn the meeting, seconded by Commissioner Creek and upon call of the roll, Commissioners Creek, Ray, Spain and Wilkins voted aye. Acting Secretary Rogers declared the meeting adjourned at 11:44 a.m.

Respectfully Submitted,



Penny Rogers
Acting Secretary