



# CITY OF DECATUR ILLINOIS

#1 GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523-1196

July 26, 2021

Decatur Tribune  
Legal Advertising  
132 S. Water Street, Suite 424  
PO Box 1490  
Decatur, Illinois 62525

Re: CDBG Sidewalk Improvement Project  
City Project 2021-21

To Whom It May Concern:

Please publish the enclosed Advertisement Wednesday, July 28, 2021. This advertisement will need to be published once.

One certificate of publication is required and should be sent to: City of Decatur, Engineering Division, 1 Gary K. Anderson Plaza, Decatur, Illinois 62523.

If you have any questions, please call me at 424-2747. Please fax the Classified Advertising Receipt to 424-2799.

Sincerely,

A handwritten signature in black ink that reads "Kirsten Born". The signature is written in a cursive, flowing style.

Kirsten Born  
Public Works Sr. Clerk Typist

Enclosures

## ADVERTISEMENT FOR BIDS

### TIME AND PLACE OF OPENING BIDS:

Sealed proposals for the improvement described herein will be received at the **City Purchasing Division** located on the first floor of the Civic Center, #1 Gary K. Anderson Plaza, Decatur, Illinois, 62523, until **10:30 A.M., August 11, 2021**, and thereafter publicly opened and read.

### DESCRIPTION OF PROJECT:

The proposed improvement is officially known as:

### **2021 CDBG SIDEWALK IMPROVEMENT PROJECT CITY PROJECT 2021-21**

The proposed project herein specified and described includes the following work:

The proposed improvement, CDBG Sidewalk Improvement Project, designated as City Project 2021-21, consists of removing and replacing sidewalk sections that are not in compliance with Americans with Disabilities Act standards in the John Hills neighborhood of the City. The work includes over 23,400 Square Feet of PCC sidewalk replacement, utility adjustments, and various items of restoration.

### INSTRUCTIONS TO BIDDERS:

1. This project is utilizing Community Development Block Grant (CDBG) funds and is subject to all Federal Rules and Regulations included in these contract documents.
2. Plans, specifications and proposal forms may be obtained from Decatur Blue Print, Inc., 230 West Wood Street, Decatur, Illinois, 62523, (217) 423-7589, [www.decaturblue.com](http://www.decaturblue.com).

A **MANDATORY PRE-BID** will be held by **CONFERENCE CALL ONLY** on **August 3<sup>rd</sup>, 2021, at 10:00 A.M.** In addition to project questions, the opportunity will be provided to discuss the City of Decatur's Minority Participation Goals for Public Works Contracts and to explain the Section 3 bid preference and hiring goals required for this HUD Section 3 project. **Attendance at this meeting is required to bid on the project. To join the Conference call, please call 1-888-450-5996. When prompted please enter the passcode 133891.**

3. Payment shall be made to Decatur Blue Print, Inc. No refund will be made for the **plans, specifications, or proposal forms** returned.
4. Plans and specifications are **available for viewing** at the following locations:

<b>www.decaturblue.com</b>	<b>City of Decatur</b>
<b>Plans &amp; Portals</b>	<b>Engineering Division</b>
<b>Public Projects</b>	<b>#1 Gary K. Anderson Plaza</b>
<b>DFS Public Plan Room</b>	<b>Decatur, Illinois 62523</b>

5. The City of Decatur will not release the Engineer's Estimate of Cost in advance of the scheduled time and date of the bid opening. After the award of a contract has been approved by the City of Decatur City Council, Bid tabulations will be available on the City's web site at [www.decaturil.gov](http://www.decaturil.gov) / Departments / Public Works / Contractor Project Bid Information; and Decatur Blue Print's web site at [www.decaturblue.com](http://www.decaturblue.com) / Plans & Portals / Public Projects / Decatur Blue DFS Public Plan Room / Project.
6. All proposals must be accompanied by a BANK DRAFT, CASHIER'S CHECK, OR CERTIFIED CHECK made payable to Treasurer, Decatur, Illinois, in the amount of ten percent (10%) of the bid, or BID BOND in the same amount.
7. The contractor shall at all times during the term of this Contract pay the applicable prevailing wage for Macon County for the month during which the work is performed, as determined by the Davis-Bacon Act as defined by the United States Department of Labor.
8. Before the Contractor and any Subcontractor commences work, the Contractor and any Subcontractor shall have in place a written Substance Abuse Prevention Program for the prevention of substance abuse among its employees which meets or exceeds the requirements in P. A. 95-0635 or shall have a collective bargaining agreement in effect dealing with the subject matter of P. A. 95-0635.
9. Project requirements include provisions to provide economic opportunities for Section 3 residents and Section 3 business concerns applicable to the United States Department of Housing and Urban Development (HUD) Notice of Funding Availability (NOFA) for Section 3 Covered Programs. The Bidder will ensure that Women Owned Business Enterprises have the maximum opportunity to participate in the performance of this contract and subcontracts. These requirements are detailed in the project Special Conditions.

In addition, the following **Minority Participation Goals for Public Works Contracts** are in effect for this contract:

1) Ten percent (10%) of the total dollar amount of the contract should be performed by minority business enterprises if subcontracting opportunities are available and/or 10% of the total dollar amount of the contract should be for the purchase of goods, material and equipment to Minority Business Enterprises.

(2) Eighteen percent (18%) of the total hours worked should be performed by minority workers.

All Contractors shall provide evidence of meeting the City's minority participation goals prior to the award of this project and prior to all payments made for work completed or provide the City of Decatur documentation on their good faith efforts to comply with the participation goals. Required information and documentation is included in the Project Manual and to be submitted with the bid proposal.

10. The successful bidder will be required to furnish satisfactory performance and payment bonds in the full amount of the Bid. No Bid shall be withdrawn without the consent of the Owner for a period of 90 days after the scheduled time of receiving bids.
11. All contractors and sub-contractors will be required to obtain a DUNS number (or update their existing DUNS record), and obtain a Central Contractor Registration (CCR). The Data Universal Number System (DUNS) number is a nine-character identification number provided by Dun & Bradstreet (866-705-5711). Register for the CCR by calling the CCR Assistance Center at 1-888-227-2423 or online at [www.ccr.gov](http://www.ccr.gov).

### **Registering for a DUNs Number as a CDBG Sub-Recipient**

All Contractors, Sub-contractors and Grantees working with HUD are required to obtain a DUNs number and CAGE Code as well as register their DUNs number with the System for Award Management (SAM.gov) through their website.

- If you need to obtain a DUNs number you may go to the following federal link and request your DUNs number.
  - <https://fedgov.dnb.com/webform>
- If you have a DUNs number but have not registered with the System for Award Management you may go to the following link in order to register.
  - [www.sam.gov](http://www.sam.gov)
- If you have difficulty you may refer to the following resources in order to help you register your DUNs or SAMs numbers (aka CAGE Code).
  - [https://fsd.gov/fsd-gov/learning-center-system.do?sysparm\\_system=SAM](https://fsd.gov/fsd-gov/learning-center-system.do?sysparm_system=SAM)

If you have any questions you may contact Vickie Buckingham, at 217-424-2797 or by email at [vbuckingham@decaturil.gov](mailto:vbuckingham@decaturil.gov).

### **REJECTION OF BIDS:**

The Council of the City of Decatur, Illinois, reserves the right to accept, renegotiate or reject any or all proposals and to waive any variance from the requirements of the instructions for bidders. At the discretion of the Council, required items may be submitted after the bid opening if there is sufficient compliance with instructions at the time of the bid opening to permit the City to determine the price bid.

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July 26, 2021

Date Advertised

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Matt Newell, P.E.

Director of Public Works