

CIVIL SERVICE COMMISSION  
OPEN SESSION  
MINUTES  
May 4, 2021

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Tony Wilkins  
VICE CHAIR Sheri Hagen  
COMMISSIONER Greg Spain  
COMMISSIONER Todd Ray  
COMMISSIONER Sarah Creek  
SECRETARY French Wilson  
ACTING SECRETARY Penny Rogers  
ADMINISTRATIVE SECRETARY Sherry Beasley

ABSENT: None

Call to Order

Chair Wilkins called the meeting to order at 11:35 a.m.

Roll Call

5 out of 5 Commissioners were present at the time of roll call. Chair Wilkins declared a quorum does exist to conduct and approve business.

Chair Wilkins called for Appearance of Citizens:

There was none.

The Minutes of the April 6, 2021 regular meeting were presented. Commissioner Spain moved that the April 6, 2021 regular meeting minutes be approved, seconded by Commissioner Ray and upon call of the roll, Commissioners Ray, Spain, Hagen, Creek and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Spain moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Ray, and upon call of the roll, Commissioners Spain, Creek, Hagen, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Ray moved to return to Open Session, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Creek, Ray, Hagen, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

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Chair Wilkins called for Unfinished Business:

- A. Authorization Request to Approve Final Scores & Eligible Register for Water Service Technician I, Commissioner Creek moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Ray, Spain, Creek, Hagen and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Chair Wilkins called for New Business:

- A. Authorization Request to Approve Job Announcement and Establish Eligible Register for City Electrician, Commissioner Spain moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Hagen, Ray, Creek, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.
- B. Authorization Request to Approve Job Announcement and Establish Eligible Register for Service Worker, Commissioner Hagen moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Spain, Ray, Hagen, Creek and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.
- C. Authorization Request to Approve Job Announcement & Establish Eligible Register for Water Customer Service Representative, Commissioner Ray moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Spain, Creek, Hagen, and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.
- D. Authorization Request to Approve Job Announcement & Establish Eligible Register for Police Patrol Officer, Commissioner Spain moved the Authorization Request be received, placed on file and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Hagen, Spain, Creek, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

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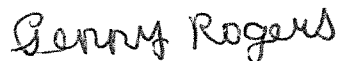
E. Receiving and Filing of Personnel Actions

Commissioner Ray moved that the oral and written reprimand, suspension, civil service status, request for leave, resignation, probationary termination, retirement, and disqualification from the Service Worker testing process be received, placed on file, and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Hagen, Ray, Spain, Creek and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Chair Wilkins called for Other Business:

There being no other business, Commissioner Spain moved to adjourn the meeting, seconded by Commissioner Ray, and upon call of the roll, Commissioners Creek, Hagen, Spain, Ray, and Wilkins voted aye. Acting Secretary Rogers declared the meeting adjourned at 12:01 p.m.

Respectfully Submitted,



Penny Rogers  
Acting Secretary