

CIVIL SERVICE COMMISSION

MEMORANDUM NO. 21-10

February 25, 2021

MEMO TO: Civil Service Commission

FROM: Penny Rogers, Acting Secretary *Genny Rogers*

SUBJECT: CIVIL SERVICE COMMISSION MEETING

The March meeting of the Civil Service Commission will be held at 11:30 a.m., Tuesday, March 2, 2021, in the Human Resources Department at the Decatur Civic Center. Please notify Human Resources prior to the meeting at 424-2805 to confirm your attendance. Attendees will be required to wear a mask and follow social distancing practices.

- I. Call to order
- II. Roll Call
- III. Appearance of Citizens
- IV. Approval of February 2, 2021 Regular Meeting Minutes
- V. Recess to Closed Session to Discuss Personnel Actions
- VI. Return to Open Session
- VII. Unfinished Business
  - A. Final Scores and Eligible Register for Library Clerk I (Half-Time)
  - B. Final Scores and Eligible Register for Maintenance Mechanic I
  - C. Final Scores and Eligible Register for Police Patrol Officer
  - D. Final Scores and Promotional Register for Fire Lieutenant
  - E. Final Scores and Promotional Register for Library Clerk II (Full-Time)
- VIII. New Business
  - A. Authorization Request to Approve Job Announcement & Establish Promotional Register for Fire Captain
  - B. Authorization Request to Approve Job Announcement & Establish Promotional Register for Library Clerk II (Full-Time)
  - C. Authorization Request to Approve Job Announcement & Establish Eligible Register for Water Service Technician I
  - D. Receiving and Filing of Personnel Actions
- IX. Other Business
- X. Adjournment