

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
November 3, 2020

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Tony Wilkins
COMMISSIONER Sarah Creek
COMMISSIONER Greg Spain
SECRETARY Penny Rogers
ADMINISTRATIVE SECRETARY Sherry Beasley
ABSENT: VICE CHAIR Sheri Hagen and COMMISSIONER Todd Ray

Call to Order

Chair Wilkins called the meeting to order at 11:30 a.m.

Roll Call

3 out of 5 Commissioners were present at the time of roll call. Chair Wilkins declared a quorum does exist to conduct and approve business.

Chair Wilkins called for Appearance of Citizens:

There was none.

The Minutes of the October 6, 2020 regular meeting were presented. Commissioner Spain moved that the October 6, 2020 regular meeting minutes be approved, seconded by Commissioner Creek and upon call of the roll, Commissioners Creek, Spain and Wilkins voted aye. Secretary Rogers declared the motion carried.

Commissioner Spain moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Creek, and upon call of the roll, Commissioners Wilkins, Spain and Creek voted aye. Secretary Rogers declared the motion carried.

Commissioner Creek moved to return to Open Session, seconded by Commissioner Spain, and upon call of the roll, Commissioners Ray, Creek and Wilkins voted aye. Secretary Rogers declared the motion carried.

Chair Wilkins called for Unfinished Business:

- A. Authorization Request to Approve Final Scores and Eligible Register for Library Page (Half-Time), Commissioner Spain moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Creek, Spain and Wilkins voted aye. Secretary Rogers declared the motion carried.

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- B. Authorization Request to Approve Final Scores and Lateral Transfer Register for Police Patrol Officer, Commissioner Spain moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Creek, Spain and Wilkins voted aye. Secretary Rogers declared the motion carried.

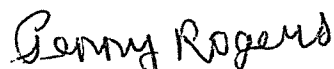
Chair Wilkins called for New Business:

- A. Authorization Request to Approve Job Announcement and Establish Eligible Register for Police Patrol Officer, Commissioner Creek moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners Spain, Creek and Wilkins voted aye. Secretary Rogers declared the motion carried.
- B. Authorization Request to Approve Job Announcement and Establish Eligible Register for Fire Fighter, Commissioner Spain moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners Creek, Spain and Wilkins voted aye. Secretary Rogers declared the motion carried.
- C. Receiving and Filing of Personnel Actions
Commissioner Spain moved that the suspension, oral reprimand, request for leaves, probation period extension, civil service status, resignation, and retirement be received, placed on file, and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Wilkins, Spain and Creek voted aye. Secretary Rogers declared the motion carried.

Chair Wilkins called for Other Business:

There being no other business, Commissioner Spain moved to adjourn the meeting, seconded by Commissioner Creek, and upon call of the roll, Commissioners Creek, Spain and Wilkins voted aye. Secretary Rogers declared the meeting adjourned at 11:46 a.m.

Respectfully Submitted,



Penny Rogers
Secretary