

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
January 7, 2020

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Tony Wilkins
VICE CHAIR Sheri Hagen
COMMISSIONER Todd Ray
COMMISSIONER Sarah Creek
SECRETARY Penny Rogers
ADMINISTRATIVE SECRETARY Sherry Beasley
ABSENT: COMMISSIONER Greg Spain

Call to Order

Chair Wilkins called the meeting to order at 11:35 a.m.

Roll Call

4 out of 5 Commissioners were present at the time of roll call. Chair Wilkins declared a quorum does exist to conduct and approve business.

Chair Wilkins called for Appearance of Citizens:

There was none.

The Minutes of the December 12, 2019 regular meeting were presented. Commissioner Ray moved that the December 12, 2019 regular meeting minutes be approved, seconded by Commissioner Creek and upon call of the roll, Commissioners Ray, Creek, Hagen and Wilkins voted aye. Secretary Rogers declared the motion carried.

Commissioner Creek moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Ray, and upon call of the roll, Commissioners Creek, Hagen, Ray and Wilkins voted aye. Secretary Rogers declared the motion carried.

Commissioner Hagen moved to return to Open Session, seconded by Commissioner Ray, and upon call of the roll, Commissioners Hagen, Creek, Ray and Wilkins voted aye. Secretary Rogers declared the motion carried.

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Chair Wilkins called for Unfinished Business:

- A. Authorization Request to Approve Final Scores and Eligible Register for Water Plant Operator I, Commissioner Hagen, moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners, Ray, Creek, Hagen and Wilkins voted aye. Secretary Rogers declared the motion carried.
- B. Authorization Request to Approve Final Scores and Eligible Register for Account Clerk II, Commissioner Ray, moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners, Ray, Creek, Hagen and Wilkins voted aye. Secretary Rogers declared the motion carried.

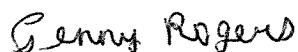
Chair Wilkins called for New Business:

- A. Receiving and Filing of Personnel Actions
Commissioner Creek moved that the appointments, oral reprimands, civil service status, request for leaves, and retirement, be received, placed on file, and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Hagen, Creek, Ray and Wilkins voted aye. Secretary Rogers declared the motion carried.

Chair Wilkins called for Other Business:

There being no other business, Commissioner Hagen moved to adjourn the meeting, seconded by Commissioner Creek, and upon call of the roll, Commissioners Creek, Hagen, Ray, and Wilkins voted aye. Secretary Rogers declared the meeting adjourned at 12:00 p.m.

Respectfully Submitted,



Penny Rogers
Secretary