

CIVIL SERVICE COMMISSION
MEMORANDUM NO. 19-37

September 12, 2019

MEMO TO: Civil Service Commission

FROM: Penny Rogers, Secretary *Benny Rogers*

SUBJECT: SPECIAL CIVIL SERVICE COMMISSION MEETING

There will be a special meeting of the Civil Service Commission at 11:30 a.m., Monday, September 16, 2019, in the Human Resources Department at the Decatur Civic Center. Please notify Human Resources prior to the meeting at 424-2805 to confirm your attendance.

- I. Call to order
- II. Roll Call
- III. Appearance of Citizens
- IV. New Business
 - A. Request the Establishment of a Classification for the Position of Community Liaison Officer
 - B. Approval of Job Description for the Position of Community Liaison Officer
 - C. Authorization to Approve Job Announcement for the Position of Community Liaison Officer
- V. Other Business
- VI. Adjournment