

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
September 3, 2019

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Tony Wilkins
VICE CHAIR Sheri Hagen
COMMISSIONER Greg Spain
COMMISSIONER Todd Ray
COMMISSIONER Sarah Creek
SECRETARY Penny Rogers
ADMINISTRATIVE SECRETARY Sherry Beasley

ABSENT: None

Call to Order

Chair Wilkins called the meeting to order at 11:30 a.m.

Roll Call

5 out of 5 Commissioners were present at the time of roll call. Chair Wilkins declared a quorum does exist to conduct and approve business.

Chair Wilkins called for Appearance of Citizens:

There was none.

The Minutes of the August 6, 2019 regular meeting were presented. Commissioner Spain moved that the August 6, 2019 regular meeting minutes be approved, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Spain, Ray, Creek, Wilkins and Hagen voted aye. Secretary Rogers declared the motion carried.

Commissioner Creek moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Ray, and upon call of the roll, Commissioners Wilkins, Spain, Ray, Creek and Hagen voted aye. Secretary Rogers declared the motion carried.

Commissioner Spain moved to return to Open Session, seconded by Commissioner Creek, and upon call of the roll, Commissioners Wilkins, Creek, Spain, Ray, and Hagen voted aye. Secretary Rogers declared the motion carried.

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Chair Wilkins called for Unfinished Business:

Authorization Request to Approve Final Scores and Eligible Register City Electrician, Commissioner Hagen, moved the Authorization Request be received, placed on file, and approved, seconded by commissioner Creek, and upon call of the roll, Commissioners Wilkins, Spain, Ray, Hagen and Creek voted aye. Secretary Rogers declared the motion carried.

Chair Wilkins called for New Business:

Receiving and Filing of Personnel Actions

Commissioner Hagen moved that the appointment, promotions, leave of absence requests, civil service status, resignation, and retirements, be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners Wilkins, Creek, Spain, Ray, and Hagen voted aye. Secretary Rogers declared the motion carried.

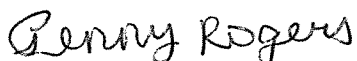
Authorization Request to Approve Job Announcement & Establish Eligible Register for Water Plant Operator III, Commissioner Creek moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Wilkins, Creek, Spain, Ray, and Hagen vote aye. Secretary Rogers declared the motion carried.

Election of Officers – Commissioner Spain made a motion to keep Tony Wilkins as Chair and Shari Hagen as Vice Chair, seconded by Commissioner Creek, and upon call of the roll, Commissioners Wilkins, Creek, Spain, Ray, and Hagen vote aye. Secretary Rogers declared the motion carried.

Chair Wilkins called for Other Business:

There being no other business, Commissioner Creek moved to adjourn the meeting, seconded by Commissioner Ray, and upon call of the roll, Commissioners Wilkins, Creek, Spain, Ray, and Hagen voted aye. Secretary Rogers declared the meeting adjourned at 11:40 p.m.

Respectfully Submitted,



Penny Rogers
Secretary