



## ADVERTISEMENT NOTICE

### REQUEST FOR PROPOSALS

The City of Decatur, Illinois, respectfully requests sealed proposals from interested, qualified firms to provide the following professional services to the City of Decatur:

*Perform Phase II design, right of way plat preparation, and Phase III construction assistance services to design and construct a grade separation at the intersection of Faries Parkway and Brush College Road in the City of Decatur in accordance with the approved Brush College Improvement Study, Section 09-00933-00-BR, Phase I Combined Design Report. The Report can be viewed at:*

<http://www.decaturl.gov/departments/public-works/brush-college-road-project/>

**All proposals must be received by the City prior to 4:00 p.m., local time, July 18, 2018.** Proposals shall be no greater than 15 pages total, not counting the BDE DISC2 form, in PDF format, with a maximum size of 8Mb and must be submitted via email to [CapitalProjects@decaturl.gov](mailto:CapitalProjects@decaturl.gov) with the subject heading "**BRUSH COLLEGE GRADE SEPARATION DESIGN SERVICES**".

Late proposals will not be accepted under any circumstances. Any proposal(s) received after the scheduled time for closing will not be considered. Sole responsibility rests with the proposing firm to see that its proposal is received on time.

The evaluation and rating criteria for this project are: Project Understanding and Approach (25%), Assigned Personnel (25%), Firm's Experience (20%), Firm's Abilities and Capacity (10%), Technical Project Management (10%), Firm's Proximity to the City (5%), Firm's use of Disadvantaged Business Enterprises (5%). Proposals will be evaluated and at least 3 consultants will be selected to interview for this project. Interviews will be tentatively scheduled for the week of August 13, 2018.

The City of Decatur, Illinois, reserves the right to reject any and all proposals, in part or in whole, and, to make its selection of the most responsive and responsible firm(s) as deemed in the best interest of the City; further, the right is reserved to waive any formalities or informalities contained in said proposal(s).

**A copy of the full RFP is available by contacting the Decatur Public Works Department at (217) 424-2747 or by emailed request to [CapitalProjects@decaturl.gov](mailto:CapitalProjects@decaturl.gov).**

Questions concerning the proposal shall be directed to Matt Newell, Public Works Director, (217) 424-2747; fax: (217) 424-2799, email: [mnewell@decaturl.gov](mailto:mnewell@decaturl.gov), 8:00 a.m. to 5:00 p.m., local time, Monday through Friday, excluding City observed holidays.

Signed: Matthew C. Newell, P.E.

Date: June 27, 2018