

Decatur Police Auxiliary Event Information Form

Date of Event: 03/17/18 Event: St. Patrick's Day Parade Time: 11:00 P.M. No.: 18-43
(Use 00:00 Format)

Event Command Officer: Lt. Russell Snoke Contact Person: Jim Wrigley Contacted: YES
 NO

Order Details: **Please assign an escort to assist with the annual St. Patrick's Day Parade to be held on Saturday, March 17, 2018 at 1100 hours. The parade will follow the major parade route, beginning and ending at the Ameren Illinois parking lot, with preparation for staging to begin at 0800 hours.**

The major parade route is designated by City Code, Chapter 41, Section 11 as “..northbound on Franklin Street from Macon Street to North Street, westbound on North Street from Franklin Street to North Main Street, southbound on North Main Street from North Street to Macon Street, and east bound on Macon Street from South Main Street to the point of beginning.”

Contact person is Jim Wrigley, 217-685-0696 or jwrigley@koehlbros.com.

Event Comments: **Over all everything went well. We did try something new this year, we had the city to put up barricades at Main and Prairie instead of using an officer. 1 car went around these at 0900 onto Main St., well before the run and parade. The parade started on time and took about 1 hour. The weather was cloudy with a temp. of 36.**

Include any problems encountered and any information that would help to improve this event.

How many officers were assigned to this event? 17

Was this manpower sufficient? YES NO If No, how many officers are needed to sufficiently handle this event? 19

How many cars were assigned to this event? 9

Was this amount of cars sufficient? YES NO If No, how many cars are needed to sufficiently handle this event? _____

How many radios were assigned to this event? 17

Was this amount of radios sufficient? YES NO If No, how many radios are needed to sufficiently handle this event? _____

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Please fill in all information below for all officers working this event.

Officer	Time In	Time Out	Total	Radio #	Car # *	Location or Detail Assigned
LT. SNOKE	8:00	13:00	5.00	334	809	Franklin St. & Decatur St. - Trail Parade
LT. FRANKOVICH	8:00	13:00	5.00	280	817	Franklin & Cantrell (Where barricades start) / Lead Run / Trail Parade
SGT. BONNELL	8:00	13:00	5.00	142	812	Ameren lot / Trail Run / Trail Parade
PORTIS	8:00	13:00	5.00	281	814	Franklin St. & Macon St.
GOETZ	8:00	13:00	5.00	335		Franklin St. & Wood St. / Ameren Lot Entrance
MCKENZIE	10:00	13:00	3.00	273	815	Run / Main St. & Washington St.
CAPT. STOUT	8:00	13:00	5.00	306	841	Franklin St. & Decatur St. / Lead Parade
LT. FENTON	10:00	13:00	3.00	337	816	Main St. & North St.
TATE	10:00	13:00	3.00	305	819	Run / Ameren Lot
LEHEW	10:00	13:00	3.00	283		Franklin St. & Main St.
						Water St. & North St.
MICHAEL	10:00	13:00	3.00	336		Franklin St. & William St.
JEFFERY	8:00	13:00	5.00	274		Ameren Lot
MARLER	10:00	13:00	3.00	276		Main St. & William St.
BARRINGER	8:00	13:00	5.00	333		Macon St. & S. Water St. / Main St. & Main St.
TULLY	8:00	13:00	5.00	275	813	Franklin St. & Decatur St. / Run / Ameren Lot
BURNS	10:00	13:00	3.00	277		Main St. & Wood St.
CUNNINGHAM	8:00	13:00	5.00	282		Cantrell & MLK / Franklin St. & Prairie St.
CITY BARRICADES						Main St. & Prairie St.
TOTAL HOURS			71.00			

* If Applicable

The command officer in charge of the event should complete this form and forward it to the Community Services Lieutenant for approval and log the appropriate hours in each officers individual attendance record. Upon approval, the Community Services Lieutenant should forward to the Administrative Lieutenant for retention. If an event runs multiple days (ex: Macon County Fair, Decatur Celebration), complete this form for each day of the event. This form must be completed and submitted to the Community Services Lieutenant within one week of completion of the event.

FOR ADMINISTRATIVE USE ONLY					
Command Officer In Charge Of Event		Community Services Division		Administrative Division	
<u>03/17/18</u>	<u>Lt. R. Snoke</u>	<u>03/17/18</u>	<u>Lt. R. Snoke</u>	<u>03/18/18</u>	<u>Lt J Frankovich</u>
Date	Submitted By	Date	Approved By	Date	Processed By

