

# Decatur Police Auxiliary Event Information Form

Date of Event: 02/24/18 Event: NAACP Parade Time: 11:00 P.M. No.: 18-20

(Use 00:00 Format)

Event Command Officer: Sgt. Starla Street Contact Person: Dr. Jeanelle Norman Contacted:  YES  
 NO

Order Details: **Please assign Auxiliary Unit assistance for the National Association for the Advancement of Colored People NAACP Parade being held Saturday, February 24, 2018 at 1100 hours.**

**The parade will be an abbreviated form of the Major Parade Route, beginning at the intersection of Macon Street and Franklin Street, proceeding northbound on Franklin Street to William Street, eastbound on William Street to Gary K. Anderson Plaza Drive and then northbound on Gary K. Anderson Plaza Drive to the Civic Center.**

**Staging for this parade will take place south of Macon Street on Franklin Street beginning at 1000 hours.**

**The contact person for this event is Dr. Jeanelle Norman, 217-521-0857, jeanelle\_norman\_319@comcast.net**

Event Comments: **The NAACP Parade went well. There were approximately 20-30 marchers with the trolley and a few cars. The weather was cloudy and at time misty rain. The event started on time. The event took about 15 min. from start to finish.**

Include any problems encountered and any information that would help to improve this event. **In the 2017 notes we noted that it helped when the Street Department put barricades west bound on William after Jackson Street, and in the west bound lane of North Street (North/Jackson St) so cars could not drive in front of the Civic Center. They did not do that this year, probably because of the hockey and other events going on at the Civic Center during this march.**

How many officers were assigned to this event? 10

Was this manpower sufficient?  YES  NO If No, how many officers are needed to sufficiently handle this event? 11 to 12

How many cars were assigned to this event? 6

Was this amount of cars sufficient?  YES  NO If No, how many cars are needed to sufficiently handle this event? \_\_\_\_\_

How many radios were assigned to this event? 10

Was this amount of radios sufficient?  YES  NO If No, how many radios are needed to sufficiently handle this event? \_\_\_\_\_

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Please fill in all information below for all officers working this event.

Officer	Time In	Time Out	Total	Radio #	Car # *	Location or Detail Assigned
Capt. Dave Stout	9:00	12:00	3.00	306	809	Franklin/W Decatur / Lead Car
Lt. Russell Snoke	8:00	12:00	4.00	334	813	Jackson/North
Dakota McKenzie	10:00	12:00	3.00	276	812	Jackson/William
Tyler Hershberger	10:00	12:00	3.00	275		Franklin/William St
Brandon Tully	10:00	12:00	3.00	305		Franklin/ Prairie
Darren Jones	10:00	12:00	3.00	278		Franklin/ Main
Tom Michael	9:00	12:00	3.00	333		Franklin/Wood
Jathan Portis	9:00	12:00	3.00	280	822	Franklin/ Macon / Trail Car
Jamie Marler	9:00	12:00	3.00	374	815	Franklin/ Decatur
Sgt. Starla Street	8:00	12:00	4.00	335	816	Franklin/North Park/ Trail Car
<b>TOTAL</b>			<b>32.00</b>			

\* If Applicable

The command officer in charge of the event should complete this form and forward it to the Community Services Lieutenant for approval and log the appropriate hours in each officers individual attendance record. Upon approval, the Community Services Lieutenant should forward to the Administrative Lieutenant for retention. If an event runs multiple days (ex: Macon County Fair, Decatur Celebration), complete this form for each day of the event. This form must be completed and submitted to the Community Services Lieutenant within one week of completion of the event.

FOR ADMINISTRATIVE USE ONLY					
Command Officer In Charge Of Event		Community Services Division		Administrative Division	
<u>02/26/18</u>	<u>Sgt, Starla Street</u>	<u>02/26/18</u>	<u>Lt. R. Snoke</u>	<u>2-29-18</u>	<u>LT Janice Frankovich</u>
Date	Submitted By	Date	Approved By	Date	Processed By