

**PERSONNEL MEMORANDUM**  
**Decatur Police Department**

SUBJECT	AUX. ASSISTANCE/ 2 <sup>nd</sup> Annual Milli Mile Road Race Sponsored by Millikin University Track and Cross Country		
DATE OF ISSUE	EFFECTIVE DATE	RESCINDS	P.M. NO.
08/15/17	10/07/17		17-205

Please assign an Auxiliary escort to assist in the 2<sup>nd</sup> Annual Milli Mile Road Race sponsored by Millikin University Track and Field and Cross Country being held on Saturday, October 7, 2017 at 0830 hours.

The race will begin at Church and William with participants running southbound on Church Street to Wood Street then continuing westbound on Wood Street to the corner of Wood Street and Oakland Avenue.

The contact person for this event is Andrew Craycraft, 815-978-6711.

BY ORDER OF:



Shane G. Brandel  
Acting Chief of Police

**DISTRIBUTION:** Chief's file  
Deputy Chief Dickerson  
Deputy Chief Walker  
Deputy Chief Brandel  
All Lieutenants  
Sgt. Pruitt  
Sgt. Wise  
Auxiliary Command  
Auxiliary Unit  
Fire  
Transit

**POLICE DEPARTMENT MEMORANDUM**  
**Memorandum #17-55**

MEMO TO: Debra G. Bright, City Clerk

FROM: Shane G. Brandel, Acting Chief of Police 

DATE: August 15, 2017

**SUBJECT: 90 DAY TEMPORARY STREET CLOSINGS**

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Under Chapter 34, Section 7, of the City Ordinance, I request that the following streets be closed to vehicular traffic on Saturday, October 7, 2017 from 8:30 a.m. to 9:30 a.m. for the 2<sup>nd</sup> Annual Milli Mile Road Race.

Church Street from William Street to Wood  
Wood Street from Church Street to Oakland Avenue.

SGB/adk

cc: City Manager  
Deputy City Manager  
Richard G. Marley, P.E.; Engineering  
Matt Newell, Engineering  
Fire Department  
Transit  
Dan Mendenall, MSD  
Randy Callison, MSD  
Brian Elam, MSC  
Shift Supervisors  
Auxiliary Command



City of Decatur

Auxiliary Police Services Application

Name of Event: 2017 2nd Annual Milli Mile
Business Name of Sponsor: Millikin University Cross Country/Track & Field

Name of Applicant: Andrew Craycraft
Address of Applicant: 1184 W. Main St. Decatur, IL 62522
Phone/Email: 815-978-6711

Day and Date of Event: 10/07/17
Starting Time of Event: 8:30 a.m.
Ending Time of Event: 9:30 a.m.
Expected # of Participants: 40

Location of Event (if escort, please specify route):

This is a mile-long road race that starts at the intersection of Church & Williams St and goes south on Church & turns right (westbound) on to Wood St. The mile course ends just prior to the corner of Oakland & Wood St.

Contact Person: (Day of Event) Andrew Craycraft Cell #: 815-978-6711

The Decatur Police Auxiliary Unit is a volunteer unit maintained with donated funds. They do not receive government funding. Without donations from the organizations that use their services, the Auxiliary Unit cannot obtain the uniforms and safety equipment needed to perform these duties.

Please consider a donation to the Decatur Police Auxiliary.

Please accept our donation in the amount of \$100 to the Auxiliary Unit for their service. Checks shall be made payable to the Decatur Police Auxiliary Unit.

No cash donations will be accepted.

Handwritten notes: 17-55 and initials