

Decatur Police Auxiliary Event Information Form

Date of Event: 10/06/17 Event: MacArthur Homecoming Parade Time: 16:15 P.M. No.: 17-211

(Use 00:00 Format)

Event Command Officer: Lt. Janice Frankovich / Lt. R. Snoke Contact Person: Paula Patterson Contacted: YES
 NO

Order Details: **Please assign Auxiliary assistance for traffic control for the MacArthur High School Homecoming Parade. This parade will be held Friday, October 6 at 1615 hours. A request has been made for Auxiliary officers to arrive by 1545 hours.**

The parade will begin at Oak Grove School and proceed eastbound on Center to Home Park, southbound on Home Park to Grand Avenue, eastbound on Grand Avenue to Taylor Street, and southbound on Taylor into the lower parking lot at MacArthur High School.

Traffic assistance is further requested for traffic control for 15-30 minutes after the parade has ended.

The contact person for this event is Paula Patterson, 217-454-5356, ppatterson@dps61.org

Event Comments: **The Parade started at 1615 right on time and the trail entered the lower paking lot at 1635. The Parade took the usual route as in past years, with very light traffic being encountered. There were no problems encountered with using 6 Officers. The Unit stayed in the lower lot and waited for the traffic to clear out with out any problems. All units were back at HQ. by 1700. Temp was 73 with light showers.**

Include any problems encountered and any information that would help to improve this event.

How many officers were assigned to this event?

6

Was this manpower sufficient? YES NO

If No, how many officers are needed to sufficiently handle this event? _____

How many cars were assigned to this event?

6

Was this amount of cars sufficient? YES NO

If No, how many cars are needed to sufficiently handle this event? _____

How many radios were assigned to this event?

6

Was this amount of radios sufficient? YES NO

If No, how many radios are needed to sufficiently handle this event? _____

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Please fill in all information below for all officers working this event.

Officer	Time In	Time Out	Total	Radio #	Car # *	Location or Detail Assigned
Lt. Stout	15:20	17:20	2.00	285	811	Lead Car
Lt. Snoke	15:20	17:20	2.00	334	840	Jump Car and Taylor Ave. (Northbound at Parking Lot)
Aux. Portis	15:20	17:20	2.00	280	807	Trail Car
Aux. Bales	15:20	17:20	2.00	142	841	Grand Street and Home Park Ave.
Aux. McKenzie	15:20	17:20	2.00	274	818	Grand Street and Taylor Ave.
Aux Marler	15:20	17:20	2.00	275	815	Grand Street and N. Dennis Ave.

* If Applicable

The command officer in charge of the event should complete this form and forward it to the Community Services Lieutenant for approval and log the appropriate hours in each officers individual attendance record. Upon approval, the Community Services Lieutenant should forward to the Administrative Lieutenant for retention. If an event runs multiple days (ex: Macon County Fair, Decatur Celebration), complete this form for each day of the event. This form must be completed and submitted to the Community Services Lieutenant within one week of completion of the event.

FOR ADMINISTRATIVE USE ONLY					
Command Officer In Charge Of Event		Community Services Division		Administrative Division	
<u>10/08/17</u>	<u>Lt. R. Snoke</u>	<u>10/08/17</u>	<u>Lt. R. Snoke</u>	<u>10/08/17</u>	<u>Lt J Frankovich</u>
Date	Submitted By	Date	Approved By	Date	Processed By