

**MONDAY, MARCH 30, 2009
5:30 P.M.**

CITY COUNCIL AGENDA

I. Call to Order

1. Pledge of Allegiance
2. Invocation

II. Minutes of the meetings of March 21 and March 23, 2009

III. New Business

1. Resolution authorizing Intergovernmental Agreement with the Decatur Metropolitan Exposition Auditorium and Office Building Authority for Participation in City Health Insurance
2. Resolution accepting Bid of Mid-States Transmission Service, Inc. for Transmission Overhaul, Decatur Public Transit System
3. Other Business
4. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members.

IV. Recess to Study Session for the purpose of a Review of the City Manager's Recommended Budget for Fiscal Year 2009 / 2010

V. Adjournment

CITY COUNCIL MINUTES
SATURDAY, MARCH 21, 2009

On Saturday, March 21, 2009, the City Council of the City of Decatur, Illinois, met in Study Session at 8:00 a.m. in the City Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois. Mayor Michael T. Carrigan presided; together with him being Councilmen Dan Caulkins, Shad L. Edwards, Larry W. Foster, Patrick S. Laegeler, Mike McElroy, and Betsy Stockard. All seven members were present. Mayor Carrigan declared a quorum present.

City Manager Ryan P. McCrady attended the meeting.

Mayor Carrigan led the Pledge of Allegiance to the Flag.

Councilman McElroy moved that the Council recess to Study Session for the purpose of a Review of the City Manager's Recommended Budget for Fiscal Year 2009 / 2010 Police and Economic Development Departments; seconded by Councilman Edwards, and on call of the roll, Councilmen Caulkins, Edwards, Foster, Laegeler, McElroy, Stockard, and Mayor Carrigan voted aye. The Mayor declared the motion carried.

The only item of business was a review of the City Manager's Recommended Budget for Fiscal Year 2009 / 2010. City Council heard a presentation from Jim Anderson, Chief of Police. Chief Anderson highlighted department accomplishments in Administration, for example, the department is one short of full over hire due to a recent death and more grants are sought through the Illinois Department of Transportation to assist with lack of funding; Detective Bureau, for example, child pornography investigations and public presentations on internet safety as well as work done by the anti-crime teams.

Chief Anderson and Ron Neufeld, Director of Finance, responded to Council's questions stating that of the nine officers leaving three are going to other departments; city staff doesn't have the authority to go on private property to issue a citation for an abandoned vehicle so department staff work intensively with a property owner; Chief agrees with the assistance parking enforcement staff can provide in issuing tickets for expired registration and other type duties; whether the National Guard can assist the Department and Police Auxiliary at community events; staff estimates it will cost \$180,000.00 to outfit the entire police fleet with in-car cameras; department is seven down in Communications but recently held interviews and await Civil Service Commission approval; Chief estimates it would take \$1.2 million to fully fund the department and the only item trimmed from the budget was training; Chief is not certain how the proposed voluntary severance package might impact department staffing levels; in an effort to decrease department overtime staff has had conversations with the County and there has been some improvement relative to court cases and police officer appearance; and department budgets are through the date listed so numbers listed in the last column are not exact but close and vehicle amounts are based on equipment fund replacement projections.

Robert Maulding praised the Police Department for their work but urged the Council to adopt an ordinance regarding habitual offenders.

No formal action was taken.

City Council then heard a presentation from Greg Crowe, Assistant City Manager of Economic and Urban Development. The Economic and Urban Development Department consists of four divisions, Planning and Economic Development, Construction Inspections, Neighborhood Redevelopment, and Neighborhood Inspections. Mr. Crowe mentioned that last fall the Department was reorganized and the Clerical Support Division was eliminated. Mr. Crowe stated that the dollars allocated to each division remains fairly constant with some deductions and expenditures for small capital items. Department highlights include the change to a paperless agenda for Plan Commission and other department boards, site and building plan review process, owner occupied program, first time home buyer program saw a significant increase as a result of Council led neighborhood forums, tenant counsel program formed to advise landlords of their rights and responsibilities, demolitions, façade program, tax increment rehabilitation funds, and public infrastructure and public improvement projects. Mr. Crowe commented on the American Recovery Act and correspondence sent to the U.S. Department of Housing and Urban Development (HUD). Although the city has received confirmation from HUD, monies are not yet reflected in the budget.

Mr. Crowe, Wendy Morthland, Corporation Counsel, and Richelle Irons, Neighborhood Outreach Manager, responded to Council's questions stating that staff has aggressively pursued demolitions and staff has implemented changes to expedite the demolition process; city of Springfield can demolish homes destroyed by fire quicker because of city owned utility and staff continues to work with local utility companies in an attempt to expedite demolition of these types of homes; whether there is an ordinance staff can use specifically towards criminal housing management; city code language allows staff to charge a fee for building and site plans resubmitted after two occasions; staff hopes to partner with sub-recipient agency to work with individuals requiring training or retraining; whether staff should focus on reentry programs for offenders and allow Richland Community College to handle educational training; Old King's Orchard Center is an example of a public facility use pursuant to federal guidelines; rollover of funds for both Community Development Block Grant and HOME; staff expects to spend \$2 million in HOME funds this current fiscal year; staff intends to have more discussions about the use of federal funds for sidewalk and street upgrades; and federal funds received have not been taken away and, in fact, staff is spending more and moving to other areas and HUD indicates the city is spending funds in a timely manner.

City Manager McCrady responded to Council's questions stating that agencies receiving funding from the city have been invited to attend the meeting scheduled for Monday, March 30, and a tour he took yesterday of Wabash Crossing to become familiar with its history.

John Phillips expressed disappointment that there was no discussion on what the city is doing to create more jobs and its lack of big ideas. Although the city needs all the items discussed today, these items should also be taxed. Mr. Phillips believes there is a consistent theme and to get projects completed is only for the very sophisticated. Mr. Phillips later suggested an employment tax.

City Manager McCrady remarked that if imposed a Wheel Tax is charged only to residents licensed in the city and not people living elsewhere. Furthermore, the improvement of city neighborhoods does as much for economic development and Mr. McCrady urged any citizen or business who believes they have received unfair treatment to personally contact him as he will not tolerate retaliation. An employment tax would be a detriment to companies such as Caterpillar if they were charged for those employees residing outside city limits. Mr. McCrady also commented on other residual income the city receives from business and industry, for example, water.

Robert Maulding commented on how clear it is that staff listened during the neighborhood forums held last fall. Mr. Maulding stated it is his belief that several people can no longer tolerate “freebies” provided to big businesses, for example, Soy Capital Bank.

Adam Ruderman remarked on the Wabash Crossing project and why most of the residents do not have garages given the weather in Central Illinois.

Assistant City Manager Crowe responded that rental properties do not have garages but the three (3) home owner occupied residences each has a garage.

No formal action was taken.

This being the time set for Other Business, Mayor Carrigan reminded his colleagues of the next meeting scheduled for Monday, March 23, at 6:30 P.M.

No one indicated they wished to address Council during Appearance of Citizens.

During the budget presentations, Councilwoman Stockard left at 8:45 a.m. and Councilman Foster left at 10:00 a.m.

There being no further business, Councilman McElroy moved the meeting be adjourned; seconded by Councilman Laegeler, and on call of the roll, Councilmen Caulkins, Edwards, Laegeler, McElroy, and Mayor Carrigan voted aye. The Mayor declared the meeting adjourned at 10:15 A.M.

CITY CLERK

Approved: _____

CITY COUNCIL MINUTES
MONDAY, MARCH 23, 2009

On Monday, March 23, 2009, the City Council of the City of Decatur, Illinois, met in Regular Meeting and Study Session at 6:30 P.M. in the City Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois. Mayor Michael T. Carrigan presided; together with him being Councilmen Dan Caulkins, Shad L. Edwards, Larry W. Foster, Patrick S. Laegeler, Mike McElroy, and Betsy Stockard. All seven members were present. Mayor Carrigan declared a quorum present.

City Manager Ryan P. McCrady attended the meeting.

Mayor Carrigan led the Pledge of Allegiance to the Flag.

Mayor Carrigan called for Unfinished Business.

Councilman Edwards moved that the minutes of the meeting of March 2, 2009, be removed for discussion; seconded by Councilman McElroy, and on call of the roll, Councilmen Stockard, Caulkins, Edwards, Foster, Laegeler, McElroy, and Mayor Carrigan voted aye. The Mayor declared the motion carried.

A motion by Councilman McElroy and seconded by Councilwoman Stockard to approve the minutes of the meeting of March 2, 2009 were again before Council. Councilman Caulkins moved that the minutes be amended to include the sentence "If we applied the 2007 discounts of 28.2% to the 2008 total covered claims of \$1,065,707, we would see an increase of \$1,911,030 in claims costs"; seconded by Councilman Edwards. Following a brief discussion, Councilmen Stockard, Caulkins, Edwards, Laegeler, and McElroy voted aye. Councilman Foster and Mayor Carrigan abstained. The Mayor declared the motion carried.

Upon call of the roll to approve the March 2, 2009 minutes as amended, Councilmen Stockard, Caulkins, Edwards, Foster, Laegeler, and McElroy voted aye. Mayor Carrigan abstained. The Mayor declared the motion carried.

Mayor Carrigan called for New Business.

Ordinance No. 2009-15, rezoning Property located at 5 Edgewood Court from R-3 Single Family Residence District to R-5 Two Family Residence District on petition of Tom and Deborah Seitz, was presented.

Councilman Edwards moved the ordinance do pass; seconded by Councilman Laegeler.

Wendy Morthland, Corporation Counsel, responded to Council's question stating that an "aye" vote will rezone the property to R-5.

Ed Flynn, Attorney representing the petitioners, provided a background on the property. Mr. Flynn stated the property was built in 1929 as a duplex with separate water and power and separate living quarters. Mr. Flynn informed Council of other multi-family duplexes and triplexes located on North Summit Avenue and West Main Street and within close proximity to this site. Although the position of city staff is that this is spot zoning, Mr. Flynn indicated he did not agree and cited Illinois cases and factors for consideration, such as a negative impact on the public welfare or a devalue to surrounding properties. City staff report states that the rezoning will impact negatively on the tranquil nature of the neighborhood. Mr. Flynn reminded Council that most lots in the area are significantly smaller than allowed in the current code.

Mr. Flynn responded to Council's questions stating that the area of West Main Street and North Summit Avenue is zoned R-3 single family residence; and the other structures in the area were constructed and have been used as duplexes and triplexes.

Attorney Darrell Statzer appeared for area residents stating the law in Illinois is clear and advised that residents wished to address the Council. Erin Buxton resides on Victoria Avenue and urged the Council to vote in opposition to the proposed rezoning citing increased density in the area as well as traffic informing Council of the difficulty already faced by the local garbage hauler on his route. James Watson, a resident of Edgewood Court, expressed opposition to the proposed rezoning citing the other duplexes in the immediate area, the fact that Victoria Avenue is a dead end street, but, more importantly, safety because of the number of children residing on Edgewood Court. Judy Jenkins distributed a handout of photos of their power point presentation. During the presentation, Ms. Jenkins commented on the small width of the street, concern for the safety of the children, and only one lane for ingress and egress. Mr. Statzer informed Council that the original petition in opposition to the proposed rezoning was signed by 44 residents. Mr. Statzer commented on the Bossman case mentioned by Mr. Flynn and read a portion of that case. Mr. Statzer reminded Council that they are being asked to approve a rezoning for two people when 44 people oppose. Furthermore, the strict application of zoning requirements must be considered. Additionally, the other duplex and triplex properties mentioned by Mr. Flynn have been of non-conforming use for 30+ years whereas this property is not which is why we are here today. Mr. Statzer reminded Council that a precedent is being set if the property is rezoned and remarked that the Seitz' have other real estate property and because of their real estate holdings has difficulty in understanding why they didn't know about this property.

Mr. Statzer responded to Council's questions stating that approximately 50 adults reside in the neighborhood; residents are not suggesting that parking is the only issue but other factors such as density and the character of this neighborhood.

Eileen Milligan, a licensed real estate agent, asked whether other duplex owners will be notified that they can no longer use the property as a duplex adding she doesn't see any devalue of surrounding property.

Robert Maulding commented that his property is in close proximity to duplexes and that has caused his property to devalue.

Kent West stated the rezoning will impact many neighbors adding that the zoning of this area is known and that the property was built in 1929 when the area was less crowded. When someone purchases property in a neighborhood you expect it to be single family residential and urged the Council to deny the petition.

Michael Sexton, a local realtor, stated he resides in a duplex of non-conforming use on West Macon Street and how successful it is.

Lisa Campbell, a local realtor, commented that the three most recent owners of the property where Mr. Sexton resides have been purchased by real estate agents. Ms. Campbell also mentioned that most west end duplexes look like single family homes.

Mr. Flynn briefly addressed Council on a point made by Councilman Edwards commenting that the subject of non-conforming use is very confusing and responded to Council's question stating that the prior owner lived there alone for 30 years and the Seitz' purchased and did extensive work and since the property has lost its non-conforming use the petitioners are requesting to have that same use.

Following discussion, Councilmen Stockard, Caulkins, Laegeler, and McElroy voted aye. Councilmen Edwards, Foster and Mayor Carrigan voted nay. The Mayor declared the motion carried.

This being the time set for Appearance of Citizens, Robert Maulding addressed Council on a call he made earlier this evening to 9-1-1 dispatch regarding a car speeding down the alley behind his home which nearly struck his son. Dennis Ballinger Jr. urged the Council propose an ordinance regarding the placement of political signs on both public and railroad rights-of-way in addition to saturating local businesses. Mr. Ballinger was contacted by some candidates and granted them permission; however, other candidates have left signs without his permission.

Councilman Edwards moved the Council recess to Study Session for the purpose of a Review of the City Manager's Recommended Budget for Fiscal Year 2009 / 2010 Fire Department and Water Department; seconded by Councilman McElroy, and on call of the roll, Councilmen Stockard, Caulkins, Edwards, Foster, Laegeler, McElroy, and Mayor Carrigan voted aye. The Mayor declared the motion carried.

The only item of business was a review of the City Manager's Recommended Budget for Fiscal Year 2009 / 2010. The City Council heard from Fire Chief Matt Sekosky regarding Department highlights and activities. Chief Sekosky read the department Mission Statement and commented on Emergency Medical Services (EMS) and future needs of the department relative to EMS. Chief Sekosky reviewed the training of department personnel and commented that a lot of the training is mandated. The Special Operations and Fire Prevention activities were also highlighted. Chief Sekosky reviewed the department's budget and the significant dollars needed to maintain equipment, fire stations, and pay utilities adding that a member of the department applies for grants when available. Chief Sekosky informed the Council that the increased costs in MIS services is due to computer access on fire apparatus. The Chief remarked on future needs

of the department, such as GPS locators for fire apparatus, and commented that with CAD the department would like to see their response times in the four (4) to six (6) minute time frame.

Chief Sekosky and City Manager McCrady responded to Council's questions stating that 60% of the time the Fire Department will arrive first on the scene of non-fire related calls; fire department consists of 115 officers with an average age of 42; Emergency Medical Dispatch will help in directing non-fire related calls to Decatur Ambulance Service (DAS); fire apparatus realignment is working well; both DAS and the Fire Department have same emergency life saving capabilities, for example, cardiac; and the city manager will look at other city staff as the designated grant coordinator.

John Smith, Assistant City Manager of Public Services; and Keith Alexander, Director of Water Management, presented the Water Department budget, highlights, and activities. The Department consists of three divisions – Water Distribution, Water Production, and Administration. Messrs. Smith and Alexander reported that the department funding levels should remain unchanged, reported on dredging shift operations and the addition in the proposed budget of one new position which should increase dredge operations by 20%; staff attempts to get the best cost on fuel, chemicals, etc.; and staff highlighted recent department activities including the water elevated tanks and the leak detection survey results. Messrs. Smith and Alexander commented on potential capital improvement projects including South Elevated Tank, water system improvement project, South Water Treatment Plant watermain extension project, Lake Decatur Dredging (project went better last year than in previous four years and if progress continues will need a new booster pump), Lake Decatur dam repairs (project is in preliminary design phase and minor additional work has been discovered so the price may increase), occurrence of two moderate flooding events near the dam, and the additional water supply alternative source (Lake Tokorozawa). Monies for capital projects come from areas such as water sales or IEPA (Illinois Environmental Protection Agency) low interest loans.

Messrs. Smith and Alexander responded to Council's questions stating that staff sent a report three months ago on sediment reuse and recycling option; whether the city should consider outsourcing the dredge operations and staff is waiting to hear more on the economic stimulus money before tackling these issues; cost of a second lake is approximately \$63 million which does not include infrastructure improvements; staff converses with ADM (Archer Daniels Midland Company) on a weekly basis; Black and Veatch is close to finalizing their report on horizontal wells which staff would like to discuss at a future study session; and staff is still under contract with Chastain and Associates and has spent approximately \$730,000.00 to date.

No formal action was taken.

Councilwoman Stockard left the meeting room during the budget discussion.

There being no further business, Councilman McElroy moved the meeting be adjourned; seconded by Councilman Laegeler, and on call of the roll, Councilmen Caulkins, Edwards, Foster, Laegeler, McElroy, and Mayor Carrigan voted aye. The Mayor declared the meeting adjourned at 9:10 P.M.

Approved: _____

CITY CLERK

RISK MANAGEMENT DIVISION

Memorandum No. 2009-006

March 24, 2009

MEMO TO: Honorable Mayor and City Council

FROM: Ryan McCrady, City Manager
Ron E. Neufeld, Director of Financial Management
Scott Clark, Risk Manager

SUBJECT: ADDENDUM TO INTERGOVERNMENTAL COOPERATIVE
AGREEMENT

SUMMARY RECOMMENDATION: It is recommended by staff that City Council approve the Addendum to the Intergovernmental Cooperative Agreement between the City and the Civic Center, thereby allowing the Civic Center employees to join the City's group health program.

BACKGROUND: The Civic Center has been purchasing a group health insurance policy that covers their employees, and their recent renewal of their health policy indicated an annual cost of \$86,880. If the Civic Center employees are allowed to join the City's group health program, at an annual cost of \$54,672, the Civic Center would save \$32,208 annually.

The Intergovernmental Cooperative Agreement of 1994 did not allow the Civic Center employees to join the City's group health program. The Civic Center prepared the Addendum and the Civic Center Board approved the Addendum at its March 18th meeting. The Civic Center has requested that their employees be allowed to join the City's group health program.

POTENTIAL OBJECTION: There are no known objections to this Addendum.

INPUT FROM OTHER SOURCES: None.

STAFF REFERENCES: For questions or comments regarding this item, contact Risk Manager Scott Clark at 424-2803 or Finance Director Ron Neufeld at 424-2702.

BUDGET/TIME IMPLICATIONS: The Civic Center would realize a savings in their budget.

Attachments

RESOLUTION NO. R _____

**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT
- DECATUR METROPOLITAN EXPOSITION, AUDITORIUM
AND OFFICE BUILDING AUTHORITY –
- INCLUSION IN CITY'S HEALTH INSURANCE PROGRAM -**

BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF
DECATUR, ILLINOIS:

Section 1. That the Addendum to Intergovernmental Cooperation Agreement between the City of Decatur, Illinois and the Decatur Civic Center Authority presented to the Council herewith regarding the Authority's inclusion in the self-insurance program of the City be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute said Addendum to Intergovernmental Cooperation Agreement on behalf of the City of Decatur.

PRESENTED AND ADOPTED this 30th day of March, 2009.

MICHAEL T. CARRIGAN,

MAYOR

ATTEST:

CITY CLERK

ADDENDUM TO

INTERGOVERNMENTAL COOPERATION AGREEMENT

Between City of Decatur, Illinois and
Decatur Civic Center Authority for Inclusion of Authority
in Self-Insurance Program of City, Dated November 7, 1994

THIS AGREEMENT is an ADDENDUM to an INTERGOVERNMENTAL COOPERATION AGREEMENT, dated November 7, 1994, between the CITY OF DECATUR, a municipal corporation organized under the laws of the State of Illinois ("City") and the DECATUR METROPOLITAN EXPOSITION, AUDITORIUM AND OFFICE BUILDING AUTHORITY, a unit of local government organized under the laws of the State of Illinois ("Authority").

WHEREAS, the City and the Authority, on November 7, 1994, entered into an Agreement entitled "Intergovernmental Cooperation Agreement Between City of Decatur, Illinois, and Decatur Civic Center Authority for Inclusion of Authority in Self-Insurance Program of City" ("Agreement of November 7, 1994"); and

WHEREAS, the parties hereto desire by this ADDENDUM to the Agreement of November 7, 1994, to add to the insurance programs of the City of Decatur in which the Authority may participate; and

WHEREAS, the City has a Self-Insurance program for health care benefits and other programs in which the Authority may participate and the Authority has indicated a desire to partake under the

terms and conditions as specified in this ADDENDUM AGREEMENT; and

WHEREAS, this ADDENDUM AGREEMENT is to define the duties and obligations of the parties hereto in regard to the City's Self-Insurance Program as to health care benefits for employees and other programs, but this Agreement is not to supercede any Intergovernmental Agreement heretofore entered into between such parties, including, but not limited to the Agreement of November 7, 1994.

NOW, THEREFORE, in consideration of premises and the mutual obligation of the parties hereto, each party does hereby covenant and agree with the other, for their mutual benefit as follows:

1. Health Care Benefit Program. The Authority shall participate in the City of Decatur's group medical and hospitalization insurance plan for such employees of the Authority as meet the Authority's criteria.
 - (a) The participation by employees of the Authority shall be on the same basis, benefits and cost as City of Decatur employees who participate in such plan.
 - (b) The City shall furnish to the Authority for use of employees of the Authority such information, communications and data as the City makes available to City employees concerning the Health Care Benefit Program.
 - (c) The cost of coverage for each employee of the Civic Center who is covered under the Health Care Benefit Program shall be paid by the Authority upon being billed therefor by the City on a consistent periodic basis.
 - (d) The City and Authority understand and acknowledge that the City may, from time to time, change the benefits and costs of such plan. The City will provide to the

Authority such information concerning changes in such Health Care Benefit Program as soon as possible so that the Authority and its employees may be informed of such changes.

2. Life and Disability Coverage. If available through the City insurance program, such employees of the Authority as meet the criteria of the Authority shall be allowed to participate in life insurance and disability insurance benefits of the program for City employees, with the Authority paying the cost of such participation.
3. Boiler and Machinery Insurance. If available through the City insurance program, the Authority shall be allowed to obtain boiler and machinery insurance through such City Program with the Authority paying the cost of such insurance.
4. Termination. This ADDENDUM AGREEMENT may be terminated by either party hereto as to any one or more insurance programs specified in the ADDENDUM AGREEMENT upon ninety (90) consecutive calendar days prior notice to the other party, in accordance with paragraph 5.6 of the Agreement of November 7, 1994.
5. Date of ADDENDUM AGREEMENT. The date of the ADDENDUM AGREEMENT is the latest date of signing by all parties.
6. Applicability of 1994 Agreement. Unless inconsistent with this ADDENDUM AGREEMENT, all terms of the Agreement of November 7, 1994 shall remain in full force and effect, including, but not limited to, paragraphs 4.1 through 4.3, inclusive, 4.5 and 5.1 through 5.6, inclusive. Paragraphs 4.4 and 4.6 shall not be applicable to the terms of this ADDENDUM AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have entered into this ADDENDUM AGREEMENT _____, 2009.

CITY OF DECATUR, a Municipal Corporation

ATTEST:

By _____
Mayor

Clerk

DECATUR METROPOLITAN EXPOSITION,
AUDITORIUM AND OFFICE BUILDING
AUTHORITY, a Unit of Local Government

By Debra A. Sands
Chairman of the Board

(SEAL)

ATTEST:

Kimberly Wrenn
Secretary

Mass Transit Memorandum
No. 032509-1

March 25, 2009

TO: Honorable Mayor Carrigan and City Council Members

FROM: Ryan P. McCrady, City Manager
Paul McChancy, Mass Transit Administrator

SUBJECT: Purchase Order for a Transit Bus Transmission Overhaul

SUMMARY RECOMMENDATION: Staff recommends that Council adopt a Resolution awarding a purchase order for the complete overhaul of a Transit bus transmission to the lowest bidder: Mid-States Transmission Service.

BACKGROUND: The Transit System's maintenance department is not qualified to do bus transmission overhauls. This work is sent out to private firms that specialize in these repairs. The lowest bidder for this type of project is determined by getting quotes from various firms in Illinois for a complete transmission overhaul for this model transmission. Once the lowest bidder is determined, the transmission is shipped to that firm for inspection. Based on the inspection, the firm then determines the price for the repairs that are found to be necessary. In this case Mid-States Transmission Service (Addison, IL) has been found to be the lowest bidder for this model of transmission. This firm has done transmission repairs for the Transit System in the past and maintenance staff is confident that the firm is qualified and capable of doing this work. The attached price quote from Mid-States Transmission Service for \$8,533.42 includes all parts and labor to overhaul the transmission, and delivery to Decatur.

POTENTIAL OBJECTION: No objections are expected.

INPUT FROM OTHER SOURCES: James Gillum, Maintenance Superintendent
Decatur Public Transit System

STAFF REFERENCE: Paul McChancy, Mass Transit Administrator

BUDGET/TIME IMPLICATIONS: The cost of the work is a normal operating expense that is part of the current budget. No additional staff time is required.

RESOLUTION NO. R2009-__

**RESOLUTION ACCEPTING BID
MID-STATES TRANSMISSION SERVICE, INC.
- TRANSIT BUS TRANSMISSION OVERHAUL -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the bid of Mid-States Transmission Service, Inc. be accepted and a purchase order be awarded accordingly.

Section 2. That the Purchasing Supervisor of the City of Decatur be, and she is hereby, authorized and directed to execute a purchase order between the City of Decatur, Illinois, and Mid-States Transmission Service, Inc. for the complete overhaul of a Transit bus transmission, as specified in their bid, at their bid price of \$8,533.42.

PRESENTED AND ADOPTED this 30th day of March, 2009.

MICHAEL T. CARRIGAN
MAYOR

ATTEST:

CELESTE F. HARRIS
CITY CLERK

Phone 630-620-6303
Fax 630-620-5113

Fax Transmittal Form

To: ~~JAMES~~ PAUL
Name:
Organization Name/Dept:
CC:
Phone number:
Fax number:

From: AL SPOONER
Phone 630-620-6303
Fax 630-620-5113

REF: QUOTE TO REBUILD
Z/F 4HP-500
P/N 4139 006 735
S/N 081078

- Urgent
- For Review
- Please Comment
- Please Reply

Date sent:
Time sent:
Number of pages including cover page:

Message:

SORRY IT TOOK SO LONG TO GET YOU THIS QUOTE. AS YOU SUSPECTED THAT SOMETHING WENT DOWN IN THE CONVERTER, YOU WERE RIGHT. WE LAST REBUILT THIS UNIT ON 9/19/03. THE TURBINE SHAFT BROKE AND DID A LOT OF DAMAGE... NEVER SAW ONE BREAK BEFORE... WAS TO HELL AND BACK (3-TIMES) JUST TO GET THE UNIT APART.

(1) REBUILD, BASE PRICE PARTS (GUTS, HITS, BOLTS, FILTER ETC) 3425⁰⁰

ADDITIONAL HARD PARTS

(1) 4166 236 058, TURBINE (NEW 1160 ⁴⁰)	GOOD USED	595 ⁰⁰
(1) 4139 333 755, TURBINE SHAFT		569 ²²
(1) 4139 210 076, STATOR SUPT.		570 ¹⁸
(1) 4149 333 016, HUB		709 ⁰²
(1) 4139 210 074, CHARGE PUMP	(REBUILT EX.)	575 ⁰⁰
TOTAL PARTS		6,443 ⁴²
LABOR + DIND TEST		2,090 ⁰⁰
TOTAL		\$8,533 ⁴²

PLEASE REVIEW & CALL

AL SPOONER

COUNCIL INFORMATION MEMORANDUM

2009 - 04

March 24, 2009

TO: Honorable Mayor Michael Carrigan
City Council Members

FROM: Ryan P. McCrady, City Manager

RE: Police Chief's Budget Presentation

Attached please find a copy of the notes from the budget presentation of Police Chief James Anderson which were requested from a member of Council. This is for your information.

Attachments

Budget Review 2008-2009

Major DPD Accomplishments for the past year:

- (1) Staffing- finally fully staffed and able to fill empty positions
 - a. Hired-13 New Officers- PTI cost \$55,848
 - b. 4 in FTO- 2 @ PTI, 1 opening
 - c. 5 detectives in Street Crimes
 - d. Patrol shifts staffed 1 short
 - e. Expect at least 6 retirements (others leaving)
 - f. Lateral entry-Civil Service-Transfer Registry
- (2) Interoperability- STARCOM should be active by this spring, major items have been purchased and upgrades are being completed to the dispatch center. Once installation of those upgrades is complete it will be followed by a switch over to the new digital system in progressive steps.
- (3) Patrol operations-record setting and award winning year for DUI enforcement with 648 violators arrested- Average alcohol level .15%. Over 200 violators arrested already this year.
 - a. Over 1200 Directed Patrols everything from traffic to neighborhood problems, citizens complaining and officers knowledge.
 - b. POP- addressing Abandon and junk vehicles- **stats**
 - c. COMSTAT- Computer Statistics
 - i. January 2008 for W&S
 - ii. Residential & Business Burglaries ensure F/U in 72 hours
 - iii. 2009 started this city wide
 - iv. over 300 F/U (100%)
 - v. Documented 350 man hours
 - vi. Arrests, property recovered, and leads generated
 - vii. Very successful, and appreciated by victims
 - d. Over 150 Neighborhood Meetings attended
 - e. Over 250 Loud Music enforcements
 - f. IDOT Grants- all time reimbursed to City of Decatur
 - i. Seat Belt Enforcement- May '08
 - ii. Speed Enforcement- May, July, Oct., & Nov. '08
 - iii. Image DUI & Speed- Nov.& Dec. '08 & Jan. '09
 - iv. Roadside Safety Checks- Aug.'08 (More coming)
 - v. Weed & Seed
 - vi. Project Safe Neighborhoods
 - vii. Total over \$64,000 reimbursements to the City of Decatur
 - viii. Justice Administration Grant- another \$7K in O/T and \$14K in equipment
- (4) Detective Bureau- Solved 10 out of 11 homicides, investigated 18 infant deaths, and resolved the 24 year old Halloween Hall/Gordon Murders.
 - a. Detectives involved with various Federal Tasks Forces
 - b. Due to overwhelming need, 2 Computer Forensic Detectives working exclusively those tasks in Major Cases and Child Pornography Investigations.

- c. Public presentations on Internet Safety (31 in the last 3 years and 2 more already his year with 3 more scheduled.)
- (5) Street Crimes-
 - a. Drug Houses
- (6) Anti Crime teams-
 - a. 5 teams- 1 Sgt. & 4 officers
 - b. 3 teams in W & S area- OKO, GM and Neighborhood United.
- (7) Future Endeavors-
 - a. This year we will start with the County Fair, the Celebration and we once again have Farm Progress, all which are overtime issues, keeping staffing levels up should help.
 - b. LAP Grant- One officer specifically hired to do DUI enforcement 100 % reimbursed salary and benefits.
 - c. Purchase of In-Car Video- researching for 2 years-Old system 8 years old no longer functions. (Unfunded mandate in 2010) Searching for grants, we will have to get this done.

**COUNCIL INFORMATION MEMORANDUM
NO. 2009-16**

DATE: **March 23, 2009**

TO: **Honorable Mayor Carrigan and City Council Members**

FROM: **Ryan P. McCrady, City Manager**
 Richard G. Marley, P.E., Engineering and Infrastructure Director

SUBJECT: **City Project Final Report**

Transmitted with this memo is a Final Report on City Project 05-25A, West Main Street Improvement–Brick Phase 1.

This is for your information.

City of Decatur

Department of Engineering & Infrastructure

City Project, 05-25A, West Main Street Improvement–Brick Phase 1

March 23, 2009

Final Report on West Main Street Improvement-Brick Phase 1: The contract for Project 05-25A was awarded September 5, 2006. The original awarded amount was \$2,701,352.25. Actual work for the project began September 18, 2006. Project improvements included replacing the asphalt surface with concrete brick pavers, installing a new concrete walking path with ADA ramps, new sidewalks with ADA ramps, new curb and gutter, all new lighting, concrete retaining walls, new driveway approaches, new landscaping, and new medians.



Top Left: College and West Main during construction. **Top Right:** Completed College and West Main intersection. **Bottom Left:** Church and West Main looking west. **Bottom Right:** Monroe and West Main looking east.

Work pending on the project includes base repairs in various locations. This work will be completed in the spring. With these necessary repairs, the estimated final construction costs of \$2,619,923.56, the contract will be \$81,428.69 under budget, which is about 3%. The project should be closed out by July 1, 2009.

**COUNCIL INFORMATION MEMORANDUM
NO. 2009-17**

DATE: March 23, 2009

TO: Honorable Mayor Carrigan and City Council Members

FROM: Ryan P. McCrady, City Manager
Richard G. Marley, P.E., Engineering and Infrastructure Director

SUBJECT: City Project Final Report

Transmitted with this memo is a Final Report on City Project 05-25, West Main Street Improvement–Brick Phase 2.

This is for your information.

City of Decatur

Department of Engineering and Infrastructure

City Project 05-25, West Main Street Improvement-Brick Phase 2

March 23, 2009

Final Report on West Main Street Improvement-Brick Phase 2: The contract for Project 05-25 has an IDOT execution date of May 3, 2008, with a contractor starting date of June 2, 2008. The original awarded amount was \$2,199,762.58. Project improvements included the continuation of Phase 1 Brick Pavement through the Millikin campus, replacing the asphalt surface on Fairview Avenue from West Main to William Street, installing a new concrete walking path with ADA ramps, new sidewalks with ADA ramps, new curb and gutter, all new lighting, concrete retaining walls, new driveway approaches, new landscaping, four new canopies under the existing Railroad trestles, pipe handrail, and bollards.



Right: Bricks being installed on West Main in front on Millikin facing east. **Left:** Finished job site on Fairview Avenue facing east.

Work pending on the project includes planting trees, removal and replacement of the paint on Fairview Avenue and various punch list items. This work will be completed in the spring. The estimated final construction cost is \$2,174,285.70, the contract will be \$25,476.88 under budget, which is about 1.16%. The project should be closed out by July 1, 2009.

ECONOMIC AND URBAN DEVELOPMENT MEMORANDUM
Memo No. 09-22

March 25, 2009

TO: Honorable Mayor Michael T. Carrigan and City Council

FROM: Ryan P. McCrady, City Manager
Greg C. Crowe, Assistant City Manager
Stephanie E. Ashe, Historic Preservation & Corridors Planner

SUBJECT: The Powers-Jarvis (Bachrach) Mansion, 357 West Decatur Street

BACKGROUND: In October of 2008, it was brought to the City's attention by several individuals that the copper balustrades on the historic Powers-Jarvis Mansion, located at 357 West Decatur Street, were being removed at random locations around the structure and not being replaced.

The Powers-Jarvis Mansion, known more recently as the Bachrach Mansion, was built in 1910 by Charles G. Powers, son of Orlando Powers (Hotel Orlando), with R. O. Rosen as the lead architect and superintendent. It is a thirteen room, three-story house located on at the southeast corner of West Decatur and South Edwards Streets. The structure's architecture was strongly influenced by the Columbian Exposition in Chicago as well as Classical Revival architecture. The structure is exceptionally symmetrical in its colossal form and boasts a central portico with four fluted columns topped with Ionic capitals. Also typical of this architectural style are the bracketed eaves, the use of balconies, and linteled and arched windows. The most ornate features of this structure are the copper elements, greened with age. They include the gutters and downspouts, the railings at the roof peak, the balcony above the entrance, the fleur-de-lis (the original name of the home) in the keystone above the front door, and most impressively, in the balustrades lining all the porches, verandas, and the porte-cochere. The element of copper is one of the most significant features which make this structure such an epic appeal.

The Mansion is located within the Decatur National Historic District. Being in a National District, means there are no government controls. The only way a city, state or federal government can control what can and cannot be done to a structure National Historic District is the same as any neighborhood--through building, rental and zoning codes. If federal money is used to rehab or restore the property, then the City may have some control. Decatur's local historic district does have some minor control over what can be done to the exterior of a structure, as outlined by Chapters 30 and 31 of the City Code. The designation of a local historic district or landmark allows homeowners the assurance that their investment in their homes is protected because their neighbors follow the same guidelines for preservations.

When Staff was approached about the subject structure, it was determined Staff had no legal authority over the property. Staff did, however, notify the Historical and Architectural Sites Commission, the Haunted Decatur Tours, the Near West Restoration and Preservation Society, and two more concerned citizens. Staff outlined for the concerned parties five (5) options to help stop and prevent future defiling of the structure. Because City Staff does not have jurisdiction

over the subject property, these options would require grassroots organizing. These options were as follows:

1. The property owners can be approached and asked to preserve the property.
2. The property could be put on the National Register of Historic Landmarks through a nomination process through the National Park District under the Federal Government.
3. The property could be declared a Local Landmark through a nomination and recommendation process by the Historical and Architectural Sites Commission and with approval by City Council. Additionally, owner's consent would be required.
4. A new Local Historic District could be designate in the neighborhood which would give HASC authority over the exterior of the structure. This is a lengthy process similar to a Landmark designation, but would also require studies, public forums, neighborhood meetings, and consent from the Illinois Historic Preservation Agency—all before it is presented to City Council.
5. The property could be nominated for the top 11 endangered structures in Illinois through the Illinois Landmarks Association. This is a similar process to Landmark designation, but through a different agency. All the same rules and regulations would apply.

After having sent out this information and after many conversations, Staff received little support in favor of moving forward immediately. The Illinois Historic Preservation Agency and Landmarks Illinois were also contacted. Staff received support to move forward with options four (4) and five (5) from both agencies contingent upon having local citizen support. Staff still is in conversation with the agencies debating the best course of action for the property without overstepping the rights of the property owner. Staff will remain working with the agencies, the public, and the property owners until the issue can be resolved.

STAFF REFERENCE: Any additional questions may be forwarded to Stephanie Ashe at 424-2781 or at sashe@decaturil.gov.

BUDGET/TIME IMPLICATIONS: None.